



MIDHUN K V

CONTACT

DUBAI UAE

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EDUCATION

2018

B.com Co-operation

Sharaf Arts And Science College,
PADNE, KASARAGOD, KERALA

2015

Higher Secondary Education (12th)

GVHSS KANHANGAD, KASARAGOD,
KERALA

2013

Secondary School Leaving Certificate (S.S.L.C)

DHSS KANHANGAD, KASARAGOD,
KERALA

CERTIFICATIONS

- CERTIFIED IN INDIAN AND FOREIGN ACCOUNTING
- SAP - KA FINANCE
- IAB
- GCC VAT

PROFESSIONAL SUMMARY

I look forward to associate myself with an organization where there is a scope for contributing and upgrading my knowledge in latest technologies for the development to self and organization.

SKILLS

- Teambuilding
- Decision-Making
- Flexible and Adaptable
- Active Listening
- Multitasking Abilities
- Excellent Communication
- Analytical and Critical Thinking

WORK HISTORY

January 2020 - August 2022

Accountant, *Sanaya Boutique* ,

Kanhangad, Kasaragod, Kerala, India

- Gathered financial information, prepared documents, and closed books.
- Documented cash, credit, fixed assets, accrued expenses and line of credit transactions.
- Completed daily cash functions like account tracking, payroll and wage allocations, budgeting, donating and cash and banking reconciliations.
- Reconciled accounts and reviewed expense data, net worth and assets.
- Tracked financial progress by creating quarterly and yearly balance sheets.

COMPUTER KNOWLEDGE

- PDIFAS (PROFESSIONAL DIPLOMA IN INDIAN, FOREIGN AND SAP ACCOUNTING)
- TALLY.ERP9
- PEACHTREE
- QUICK BOOK
- SAP-K FINANCE
- IAB
- MS OFFICE

LANGUAGES

English


Bilingual or Proficient (C2)

Hindi


Advanced (C1)

Malayalam


Bilingual or Proficient (C2)

PERSONAL DATA

- Date of Birth : 17/02/1998
- Place of Birth : Kerala
- Age : 24
- Nationality : Indian
- Marital status : Single
- Passport No : P8841296
- Visa Status : Visit Visa