



## JENANY LAVASHANTHAN

Highly motivated Branch Management Professional with 9+ years of experience in Banking. Exceptional level of versatility gained from a wide array of assistant managerial skills, Branch operations, Credit & Documentation, AML & KYC Compliance & Analyzing, Cash & Counter Operations, Foreign Currency Operations, Mandate Reviewing, Virtual customer onboarding, Cheque Clearing and mortgages.

### Personal Details

Contact No : +971504507924

Email: [jenajen1992@gmail.com](mailto:jenajen1992@gmail.com)

Address: Dubai - UAE

Gender | Female

Civil Status | Married

Nationality | Sri Lankan

Date of Birth | 03<sup>rd</sup> October 1992

### Educational Qualification

\*\* Masters of Business

Administration (University of Sunderland – UK) OTHM Level 07 – Diploma in Strategic management & Leadership (Currently Following)

\*\* G.C.E. Advanced Level 2011

T /St Mary`s College- Sri Lanka

\*\* G.C.E. Ordinary Level 2008

T /St Mary's College -Sri Lanka

### Language Proficiency

\*\* English – Fluent

\*\* Tamil - Native

\*\* Sinhala – Professional

### Experience

#### **01. OFFICER - Compliance**

**Union Bank Colombo PLC - January 2023 to Present**

\*\* Understand the governance framework, developments of the banking industry, existing local law and regulations, international laws and regulations which has a bearing on the bank internal regulations and operationalize the same.

\*\* Develop policies and procedures to effectively install the compliance activities including review of the compliance policy of the Bank.

\*\* Provide an advisory service to management and staff in relation to regulatory, reputational issues and with regard to the interpretation of Law.

\*\* Highlight serious or present compliance problems and where appropriate work with management to ensure that they are rectified within an acceptable time frame.

\*\* submit monthly/ adhoc compliance reports to the Central Bank of Sri Lanka, financial intelligence Unit and any other regulator as the case may be.

## **02. SENIOR BANKING ASSISTANT – Branch Banking and Banking Operations**

**DFCC BANK PLC – Colombo Sri Lanka - November 2012**

**to July 2022** (Joined the Bank as a Trainee in 2012)

\*\* Handled the Non face to face Virtual onboarding operations and Mandate Reviewing.

\*\* Handled Inward and Outward Cheque clearing process.

\*\* Handled Basic Trade & Treasury Operations.

\*\* Handled cash counter Teller & Foreign currency exchange Operations for 7 years.

\*\* Ensures the overall success and growth of an assigned portfolio by deepening relationships of existing customers and through the acquisition of new relationships and cross sell the products to customers.

\*\* Actively coordinate and engage in marketing campaigns, customer meetings to promote new products to the customers.

\*\* Assisting for generating fee income /other income in the form of selling Bancassurance products other commission earning products to the customers.

### **Professional Qualification**

\*\* AAT part Qualified

\*\* IBSL part Qualified

### **Career Achievements**

\*\* 2015, Overall Business Growth Target - Retail Assets & Leasing.

\*\* 2020 Q1, Q2 and Q3 Qualified as winner of CEO'S club.

\*\* 2017 Achieved CASA - Road to million target

**\*\*\* References can be given upon request\*\***

I hereby declare that the above mentioned information is correct and up to my knowledge.

**Jenany Lavashanthan**