



HAMZA HAROON

MY EXPERIENCES

Position: Relationship Executive
Bank Alfalah Islamic Pakistan

Work to establish and sustain meaningful ties with an organization's clients. Sales and Marketing was the Key role to bring potential Customers and achieved the targets.

Position: Content Writer
Sky Marketing Pakistan

Write and Create Content for Real Estate Company to Market the projects.

Position: Office Administrator
Copains Solutions

To maintain the office records at ISLO Technologies using MS Office. Also worked closely with Higher Management to do daily Administrative Tasks.

PROFESSIONAL SKILLS

Work with the help of new Technologies.
Management of multi-tasking.

Communication skills, Working in a team environment, Problem identifying and Solutions for problems, Can handle Pressure and do stress management
Honesty, trustworthy, responsible, and detail oriented

MY PROFILES

I am a confident and enthusiastic person with the ability to learn and adapt quickly to new challenges and to handle difficult Situations under pressure. I have an organized approach with Good communication skills, which enables me to work effectively either on my own or as a part of the team. I have extraordinary communication, management and soft skills.

EDUCATION BACKGROUND

BS Media & Communication Studies

International Islamic University
Islamabad

I.C.S

Intermediate of Computer Science
Indus Science College Rawalpindi

MATRICULATION

Board of Intermediate and Secondary
Education Rawalpindi, Punjab

CERTIFICATES

Digital Marketing Certificate from Digi
skills by Virtual University

EDUCATION

DIPLOMAS

Skills

- MS Office
- Social Media Marketing
- Journalism
- Sales
- Digital Marketing
- Interpersonal Communication
- Team Player

IT SKILLS