

# MUKESH T S



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Al Bada building,14A Al Bada street, Satwa, Dubai

## OBJECTIVE

I am a fast and trustworthy person with enough experience of currency handling, branch Banking, Trade Forex operations and Inexperience. I have a strong social skills and colloquial attitude towards my client it enables me to be a strong relationship builder with clients, colleagues and third-party stakeholders. After working many years in a management role. I am looking forward to taking the next step in my career.

## PROFESSIONAL EXPERIENCE

**Head Cashier** **Nov 2021 – Present**  
**Redha Al Ansari Exchange – Dubai**

- Handling multi national currencies and FC deal booking.
- Purchase and sale the foreign currencies at the counter.
- To be Achieve the counter sales target and cross sell numbers.
- Sort out counterfeit currencies and worn bills realized by physical touches.
- Supervising the branch TT cashiers and transactions.
- Responsible to rectify the excess and short of cash and TT transactions.
- Responsible for branch custodian keys and registers.

**Processing Officer** **Apr 2021 – Sep 2021**  
**Computer Aided Management Services – TN, India**

- Organizes documents; prepares and codes data for entry into computer.
- Investigate and reconciles any discrepancies in files.
- Files material into proper location.
- Assists with other work processing and other task as needed.
- Maintains library of any reference material needed to ensure accurate coding.

**Executive** **Nov 2017 – Nov 2020**  
**Ebix Private Ltd**  
**MAA International Airport – TN, India**

- Handling the multi-national currencies at MAA Airport.
- Cabin crew, pilots' sales management.
- Purchase and sale the foreign currencies at the counter.
- To be Achieve the counter sales target and cross sell numbers.
- Sort out counterfeit currencies and worn bills realized by physical touches.
- **Achieved critical targets in Chennai harbour within a span of 2 days.**

## EDUCATION

**DECE (DIPLOMA IN ELECTRONICS & COMMUNICATION ENGINEERING)**  
**Sun Institute Of Technology • 72 % • 2012 - 2015**  
**SSLC • Rock fellar School • 2010 – 2011• 72 %**

## SKILLS

- Impeccable communication.
- Ability to recognize counterfeit currency.
- Good mathematical skill.
- Faster in counting currencies.
- Proactive and organized team player.
- Motivated in a target driven environment.
- Optimistic and a positive attitude.

MS-Office, FX-Plus, Finacle Operations, Trade FX.

## COMPUTER PROFICIENCY

Tamil, English.

## LANGUAGES KNOWN

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

## DECLARATION

**Regards,**



**MUKESH T S**