



Golam Mamud

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Personal Details

Date of Birth : 27th Jun , 1985
Nationality : Indian
Home Address : Kolkata, India
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Professional Summary

Motivated, professional possessing a strong commitment to quality customer service coupled with superb communication skills. Builds customer loyalty by effectively resolving problems and quickly processing transactions.

Skills

- Cash handling expertise
- Multilingual in English , Hindi, Bengali,
- Microsoft Excell
- Savvy relationship-builder
- Goal-oriented
- Self-sufficient
- MS Office
- Excellent time management skills
- Positive

Work History

11.2021 - Current

Cashier

Emirates India International Exchange - Sharjah, Uniter Arab Emirates

- Executed customer transactions regarding cash, money orders and money exchange.
- Proficient in exchanging 30 different currencies.
- Maintained balancing record with 100% rate of accuracy.
- Proficient in using computers and other office equipment.
- Exceeded monthly sales goal.
- Recorded amounts received and prepared reports of transactions.
- Maintained friendly and professional customer interactions.
- Trained new employees regarding money exchange procedures and cash drawer handling.
- Performed all duties as assigned by supervisor
- Worked flexible hours across night, weekend and holiday shifts.
- Proven ability to learn quickly and adapt to new situations.
- Worked effectively in fast-paced environments.

01.2019 - 10.2021

Customer Service Representative

Easy taxi Sports & Recreational Equip. Rental - Dubai, United Arab Emirates

