## **Zeeshan Ahmad**

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For me, education is something deeper than a mere memorization process. Education is something essential in people's lives. Other than being a human right, it's a crucially important stage where we gain both theoretical knowledge and develop our emotional intelligence.

For this reason, I believe that true satisfaction, in the professional field, lies in awakening people's curiosity, creativity, willingness to learn and relate to others.

### **Experience**

# Cashier / Filling Clerk (14-4-2022 to Till Date) ALGHURAIR INTERNATIONAL EXCHANGE (UAE)

Providing a positive customer experience with fair, friendly, and courteous service

- Ensuring transactions are completed in an efficient manner with a high level of accuracy
- Open / close branches as required and ensuring all tasks and checks are completed
- Follow compliance procedures, company policies and abides by all health and safety guidelines as per company standards
- Performs administrative tasks such as filing, generating reports and maintaining mail correspondence
- Provides support and information to customers, over the counter and by phone

# English / Arts Teacher (01-01-2018 to 01-01-2022) THE PEACE SCHOOLS AND COLLEGES (PAKISTAN)

I tailor activities to maintain the interest of students, and I have the ability to dramatize English stories effectively and creativeness in the teaching process. I believe in a communicative process, integrating all the skills in all areas of knowledge.

- Developing and issuing educational content including notes, tests, and assignments
- Organizing supplies and resources for lectures and presentations
- Delivering personalized instruction to each student by encouraging interactive learning
- Planning and implementing educational activities and events



#### **Education**

- SSC (SCIENCE)
- FSC (Pre-Engineering)
- Diploma in (Information Technology)
- Diploma of Associate Engineer (Mechanical)
- Bachelor of Arts (Elective English)
- Masters in (English Literature)

#### Courses

- General industry safety & health (OSHA) 2021
- Managing safety (IOSH) 2021
- MS Word/Excel (03 years' Experience)

### **Management skills**

- Strategic Planning
- Revenue generation
- Business development
- Design Making
- Organizational capacity
- Operability and commitment
- Ability to motivate staff and maintain good relations

#### **Information**

DOB: 18/3/1993

Nationality: Pakistani

Marital status: Single

Religion: Islam