

# SAEED HUMAID SAEED ALSHAMSI

## OBJECTIVE

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Ambitious and hard-working person, looking for a challenging position in a reputable organization where I can demonstrate my outstanding personal skills to help achieve the goals and plans of the organization while ensuring my professional self-development.

## CONTACT INFO

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**Phone**

+971553366595



**Email**

s3donoo77@gmail.com



**Address**

Al Ain, UAE

## ABOUT ME

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**Date of birth:** 24/05/2003

**Nationality:** Emirati

**Driving license:** Valid

## CERTIFICATES

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**EmSAT English**

Score: 1550

## LANGUAGES

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- Arabic
- English

## WORK EXPERIENCE

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### Data Entry Operator

National service

2021 - 2023

- Gather and prepare documents, materials, and information for data entry.
- Review all documents and information for accuracy and inform the supervisor of any errors or inconsistencies.
- Enter data using a computer in large quantities

## EDUCATION

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### Bachelor of Science in Information Security

United Arab Emirates University (UAEU)

2023 - Current

### High School

Ali Bin Abi Taleb School

2021

## VOLUNTEERING

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### Volunteers.ae

2021

### YEStoWork Volunteering Program

2019

## SKILLS

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- Work Ethics
- Fast learning
- Communication skills
- Problem-solving skills
- Technical Competency & Keep up with technology
- Organization and management skills