



Nadeem Sultan
United arab emirates
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Objective

I am looking for a challenging job with a rapidly growing organization that can provide me with a range of goals and job objectives within a contemporary and economical business setting.

Experience

- Danube Co. Pvt Ltd** **21 March 2017-04 July 2021**
Riyadh City, Kingdom of Saudi Arabia. / Accountant/Counter Staff Cashier/admin/Customer Service

I Have 4 years experience in Saudi arabia

Communicate with customers and Solving any problems they Have.

Ensure All Cashiers perform their work in full responsibilities and dedication and are maintaining strict discipline and proper dress code.

Providing pettycash to the cashiers before start their Duty.

Generate reliable and accurate Till reports from every Register.

Assist cashiers with request such as price checks.

Serve as the primary point of contact for customer service associates.

Reserve cash Tills When closing Ensuring The money Matches the reports and Stored Safely.

Daily Branch Cash Recruitments, offload Excess Sales Cash By Deposit To The Company's Bank account.

Branch Sales Reports, Departmental Report, Financial Reports and Cashiers Till Reports, Shortage/ Excess Reports Sending Email to the Regional office and Head Office.

- Rak Transport Authority / Assistant Accountant Payable** **15/08/2022-Present**
Accounts

Education

- University of Madras** **2015**
Bachelor's Degree In Commerce (Major : Bank Management)
4.50

Skills

- Supervisor : Cashier, Sales, Customer service.

Proficient verbal and written communication skills.

Language

- Arabic (Read and speak)

- English (Read, Write and speak)

- Hindi (Speak)

Activities

- Multi Skills

Personal Details

- Date of Birth : 21/April/1995

- Nationality : Indian

- Marital Status : Married

Additional information

- Sex : Male

Passport No : N3985804

Passport Expiry : 27/10/2025

Visa Type : RAK Transport Authority

Declarations

All information in this resume its true and correct to the best my knowledge and believe.

Nadeem Sultan