

ABDALLAH PACALANGOT LAMBONG

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PERSONAL DATA

Birth of Place: Medina K.S.A
Date of Birth: June 21, 1994
Gender: Male
Civil Status: Single
Height: 5'7
Weight: 62 kg
Nationality: Filipino
Religion: Islam

OBJECTIVE

To be part of an institution/company where I can help and share my knowledge. To be not just financially stable but also to be an asset of an institution/company. To acquired skills and experiences that will help me to become more capable of doing my work.

PROFILE SUMMARY

- ✚ Hard working at performing the job duties.
- ✚ Great honesty and loyalty proven through the past work experience.
- ✚ Able to work well under pressure, as part of a team or individually to achieve company's goals.
- ✚ An enthusiastic fresher with highly motivated and leadership skills having bachelor of science in computer science.

EDUCATIONAL ATTAINMENT

Bachelor of Science in Computer Science
May 27, 2016

Mindanao State University
Lanao Norte Agricultural College
Ramin, Sultan Naga Dimaporo
Lanao Del Norte

TRAINING/SEMINARS

Date	Topic/Course Title
May 10, 2015- July 23, 2015	On-The-Job Training Bureau Internal Revenue of Pagadian City
Mar 12, 2016- Mar 12, 2016	Server Installation and Basic Computer Troubleshooting Mindanao State University - Lanao del Norte Agricultural College (College of Computer Studies) Academic Complex Hall, MSU-LNAC, Ramin, Sultan Naga Dimaporo, Lanao del Norte

WORK EXPERIENCE

Multitask Associate

September 18, 2018 to September 18, 2022

**Sharjah Cooperative
Society**

- ❖ Greet customers as they enter into store and offer assistance.
- ❖ Attending to customers and providing excellent customer service.
- ❖ Provide advice on different products.
- ❖ Assist customers in making selections.
- ❖ Demonstrate product features to facilitate decision making.
- ❖ Inspire the customers about the promotion.
- ❖ Provide proper explanation to the customers.
- ❖ Counting money before and after the shift.

Visual Merchandiser

- ❖ Defining, designing and implementing a creative visual merchandising strategy.
- ❖ Creating appealing and eye-catching visual displays that lead the customer through the entire store.
- ❖ Producing window displays, signs, interior displays, floor plans and special promotions displays.

WORK EXPERIENCE

Data Encoder

May 16, 2016 to August 4, 2017

**DJ Print Shop
S.N.D Lanao del Norte**

- ❖ Responsible of compiling, sorting and verifying the accuracy of data before it is entered.
- ❖ Maintaining hard copies forms, receipts and other type of documents.
- ❖ Scanning of documents.

SKILLS

-  Hard working
-  Strong work ethic
-  Friendly demeanor
-  Fast learner
-  Computer Literate

LANGUAGE SPOKEN

-  English
-  Arabic
-  Hindi
-  Tagalog

I hereby certify that the information mentioned above is true and correct to the best of my knowledge and belief.

Applicant signature