

CONTACT

Nurul Huq Sujon

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OBJECTIVE

I am Experienced delivery driver skilled at delivering consignments safely while meeting tight deadlines. A customer-focused delivery driver that is adept at shipping, unloading, and stocking. Enjoys an excellent sense of direction and thorough visual memory. Keeps accurate and detailed records so that management is informed of delivery progress.

EXPERIENCE

01-04-2023 -

- **sels marketing Delivery**
supply hub general trading
 - ★Conducted daily safety inspections on all vehicles and equipment before driving.
 - ★Complied with all health and safety standards
 - ★Fulfilled all hazardous material procedures and regulations.
 - ★ Followed instructions for dispatch and ★communicated with dispatch as required, including notifying them of any equipment problems, arrivals and delays.
 - ★Carried out all company policies and procedures and applied all applicable laws and regulations.
 - ★Completed all essential documentation and reports.
 - ★Collected cash and payments for freight charges and managed vital documentation.
 - ★Communicated with customers to establish delivery and pick-up needs.
 - ★Demonstrated customer service and communication skills.
 - ★Gained additional business from customers and acquired sales leads for potential business opportunities.

EDUCATION

- **Institute: Cumilla victoria College Group: Business Study /Secondary School Cer**
Higher Secondary certificate
3.75
- **Institute: Shaktola High School Group: Business Study Skills & Abilities**
S S C
3.00

CATEGORY OF LICENCE

- ★motorbike
- ★light vehicl

SKILLS

- ★Good communication skills ★Elementary computer knowledge ★Clean driving record ★Perfect attendance record ★Excellent Time management skills ★Valid driver licence ★Experience with Global positioning systems (GPS)

INTERESTS

- Participating in social activists
- Blood donets

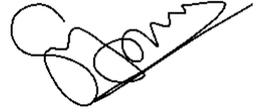
- Travel

LANGUAGES

- ★Bangla ★English ★Urdu ★little bit Arabic

ADDITIONAL INFORMATION

Father's Name: Abdul Huqe
Mother's Name: Rowshon Ara Begum
Date of Birth: 20.08.1998
Nationality: Bangladeshi
Religious Belief: Islam
Blood Group: AB+
Gender: Male



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