



Shahid Ali

Accountant

Contact

Address

Al Jaffiliya, Dubai United
Arab Emirates

Phone

+971583003802

E-mail

shahid.lucky.pk@gmail.com

Skills

English Written and Oral
communication

Critical Thinking

Dependable and
Responsible

Cultural Awareness

Flexible and Adaptable

Highly analytical, result-driven accountant skilled at working quickly accurately under tight deadlines. Adept at all functions accounting, including balancing sheets, processing payments, managing accounts payable and providing executive administrative support. Dedicated to providing exemplary work and supporting the overall mission of the department and company.

Work History

2018-02 -
Current

Accountant

Mir Yousaf Leatherware, Sialkot

- Reconciled accounts and reviewed expense data, net worth, and assets.
- Documented cash, credit, fixed assets, accrued expenses, and line of credit transactions.
- Completed daily cash functions like account tracking, payroll and wage allocations, budgeting, donating, and cash, and banking reconciliations.
- Partnered with auditors to track errors and add contributions to maintain accuracy.
- Used advanced software to prepare documents, reports, and presentations.
- Handled day-to-day accounting processes to drive financial accuracy.
- Gathered financial information, prepared documents, and closed books.
- Maintained integrity of general ledger and chart of accounts.
- Compiled general ledger entries on short schedule with 100% accuracy.

Education

2018-02 - 2020-08	MPhil. In English: Applied Linguistics <i>University of Management And Technology - Sialkot</i>
2015-05 - 2016-12	B.Ed: Education <i>Punjab University - Lahore</i>
2012-09 - 2014-12	Master Of Arts: English Language And Literature <i>Govt. Murray College - Sialkot</i>
2016-06 - 2018-07	Master Of Arts: Political Science <i>University of Sargodha - Sargodha</i>

Certifications

2021-12	IELTS 6.5 overall (British Council)
2009-03	MS Office (DigiTech)
2014-07	AutoCad (Netcom)
2015-08	3D MaxStudio (Netcom)

Interests

Current Affairs

History

Sports

Movies

Travelling