



AKASH ASHOKAN

CAREER OBJECTIVE

Highly organized and detail-oriented Assistant Accountant with a strong foundation in accounting principles and a proven ability to maintain accurate financial records. Seeking a challenging position in an esteemed organization where I can contribute my skills and knowledge to support the financial operations and contribute to the company's success.

CONTACT

PHONE : (+971) 569816152

EMAIL : akashashokan2453@gmail.com

AVAILABILITY

CAN JOIN IMMEDIATELY

PERSONAL DETAILS

Date of Birth : 27/06/1997

Gender : Male

Marital Status : Single

Nationality : Indian

PASSPORT DETAILS

Passport Number : R5241293

Date of issue : 30/10/2017

Date of expiry : 29/10/2027

Place of Issue : COCHIN

ADDRESS

2nd Floor , room no : 9 ,
Old mashreq bank building,
Baniyas east, Abu Dhabi,
UAE

VISA (VISIT VISA)

Validity : 02-06-2023 to 30-07-2023

PROFESSIONAL EXPERIENCE

• ACCOUNTANT (02/2022-08/2022)

NOUWKA FASHIONS PVT LTD

- Accounting team in day-to-day financial operations, including data entry, reconciliations, and report generation. Evaluated employee expense reports and verified accuracy.
- Accounts payable and accounts receivable processes, including invoice verification, vendor inquiries, and customer billing.
- Applied mathematical abilities on daily basis to calculate and check figures in all areas of accounting systems.
- Monitored accounts payable and receivable statuses, keeping financial records up-to-date.

EDUCATION

- **Master of Business Administration : Finance & International Business** , Holy grace management studies , Kerala , India, 2019- 2022 , **CGPA 2.88.**
- **Bachelor of Commerce: FINANCE** , St. Teresa's arts and science college , Kerala , India , 2016-2019 , **CGPA 3.08.**
- **Higher secondary school: Commerce** , Kerala, India, 2014-2016 , **71%**
- **High school : SSLC** ,Kerala, India, 2014 , **62%**

LANGUAGES

English : speak, read & write

Malayalam: speak, read & write

Tamil : speak

INTERESTS

Stock Analysis

Movies

Games

SKILLS

- Financial Reporting: Proficient in preparing financial statements, balance sheets, income statements, and cash flow statements. Experience in performing financial analysis and identifying key trends and variances.
- Bookkeeping: Skilled in maintaining accurate and up-to-date financial records, including accounts payable and accounts receivable management, bank reconciliations, and general ledger entries.
- Microsoft Excel: Advanced knowledge of Excel, including data manipulation, formulas, pivot tables, and macros. Able to create comprehensive financial models and perform complex data analysis.
- Tally ERP Software
- Data Analysis
- Hardware and software
- Communication
- Leadership
- Time management

RELEVANT COURSES

- Advanced Excel (06/2022 - 07/2022)
- Global Marketing Management (02/2020 - 04/2020)
NPTEL Online Certification, Ministry of HRD, Govt. of India
- Tally and GST (2019)

PERSONAL PROJECTS

- A study on financial performance of pilotsmith (india) pvt. Ltd, kalletumkara (05/2021 - 06/2021)
- A study on financial performance in Keralafeeds limited (12/2018 - 12/2018)

DECLARATION

I hereby declare that the above information furnished is correct and true to the best of my knowledge.