



Tarig Abdelhameed Eltayeb

Risk & Compliance Manager

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Employment Visa • 2/11/1967 • Sudanese

Resourceful and detail-oriented professional with extensive experience leading compliance programmes, risk management, credit analysis, and corporate governance across financial services industry.

Instrumental in introducing change initiatives and system improvements to optimise firm's growth. History of conducting quality audits and updating reports in collaboration with cross-functional teams. Adept at monitoring all operational processes using compliance management system to ensure adherence to all legal regulations. Known for developing sustainable corporate governance models and resolving stakeholder concerns in prompt manner. Specialised in reviewing/assessing efficiency of risk and compliance framework. Expert in administering portfolio management, logistics coordination, client relationship, and third-party dealings. Proficient in MS Office Suite and Internet/E-mail Applications.

Areas of Expertise

- Strategic Planning
- Process Improvement
- Administrative Operations
- Compliance Management
- Risk Management
- Corporate Policies
- Credit Analysis
- Team Training & Leadership
- Legal Documentation
- Customer Service
- Data Integrity
- AR & AP Processes

Accomplishments

- Won twice ABN Amro Bank's Credit Department Employee of Month award.
- Raised bank's collection amount to AED 120K each month by following successful negotiations.
- Increased firm's annual sales increase by leveraging management techniques to streamline reporting processes, enhance workflow, and reduce costs.
- Acquired thorough working understanding of accepted practices across manufacturing, retail, banking, advertising, sports, finance, and contracting sectors in GCC and beyond.
- Received four times Standard Chartered Bank Collector of Month award for outstanding performance, greatest collection, exceeding goals, and providing superior customer service.
- Applied management methods in improving workflow, simplifying reporting procedures, and implementing cost reductions to participate in growing annual sales of company.

Career Experiences

Al Afnan Commercial Brokers LLC, Al Afnan Exchange, Dubai, UAE
Risk & Compliance Manager

2022 – Present

Oversee Key Risk Indicator (KRI) programme and supervise quarterly updates procedure. Establish reliable internal controls and monitor compliance, whilst revising corporate policies. Support business lines in recording all necessary risk controls and legal/regulatory compliance. Lead development of compliance programmes, internal controls, and operational processes. Coordinate with external auditors and HR to audit processes, practices, and documents to identify weaknesses. Plan strategies to manage crisis/compliance infringement. Train employees on regulations and industry practices as well as respond to staff queries about legal compliance. Collaborate with KYC/onboarding team to perform sanction screening as part of due diligence process for new and current clients. Administer development of risk-based approach for compliance and regulatory affairs. Liaise with business and technology specialists and interact with internal and external auditors to track compliance with regulatory standards. Maintain all relevant records, including training logs and deputising MLRO

- Introduced and implemented successful legal compliance programme.
- Gauged risk of compliance by analysing corporate operations, such as investments.

- Facilitated daily transaction monitoring by locating and interpreting signs of elevated risk.
- Evaluated resultant compliance risk profile for business lines/segments, legal entities, and trends over time.

Leem Essam Trading, Dubai, UAE
Corporate Manager

2012 – 2022

Served as credit control manager with proven leadership abilities to consistently meet objectives. Assisted board of directors in creating organisation's vision and strategy. Monitored and audited outsourced suppliers in accordance with service agreements and established criteria. Collaborated with regional customs officials and other government agencies for authorisations on imports/exports. Ensured firm's operations fulfill demands of patrons, board, and funders. Managed credit and operations of both single- and multi-unit complexes. Led development, planning, and implementation of comprehensive risk management procedures. Planned and scheduled operations of credit and customer setup teams. Determined budgets and monitored costs to ensure timely and accurate completion of file evaluations. Maintained records of all payments and expenses, such as payroll, purchase orders, invoices, and bills. Conducted account analyses and generated monthly reports. Oversaw all facets of debtors' database and prepared declarations, client status reports, as well as pertinent data.

- Initiated process assessments and improvements to streamline and enhance productivity.
- Detected, evaluated, and notified board of directors of any concerns impacting organisation.
- Ensured quick collection of accounts receivables and established credit terms and circumstances.
- Created and standardised written policy guidelines for credit and customer onboarding processes.
- Prepared paychecks and confirmed expenditure reports to pay employees, while enhancing payment procedures.
- Improved coordination between each function, such as HR, IT, and Finance as well as efficacy of support services.

Additional Experience

Sr. Asst. Credit Risk Manager, Dubai First (Dubai Holdings), UAE

Senior Credit Analyst - Team Leader, ABN Amro Bank, UAE

Collection Executive, Standard Chartered Bank, UAE

Education & Certification

Diploma in Risk Management, Oxford Home Study Centre, England, 2022

Certificate in Six Sigma (Green Belt), Synergy Business School, India, 2019

Certificate In Initiating & Planning Projects, University of California-Irvine, USA, 2016

Certificate In Financial Consultant (CFC), USA, 2014

Diploma In Banking Studies, Pitman Institute, India, 1993

Bachelor of Science (Chemistry), University of Pune, India, 1991

Training

TFS Implementation, Ownership & Control & Combating Sanction Evasion | 2023

Sharing of Information between Public & Private Sector | 2023

Countering Proliferation Financing | 2022

Good Screening Practices | 2022

Combatting Proliferation Financing & Sanction Evasion | 2022

Applying Risk-Based Approach & Strengthening Compliance with FATF Measures | 2022

Preparation for Anti-Money Laundering | 2022

Languages : English | Arabic | Hindi