



Biju A k

Career Goal: Seeking a challenging position where I can use my experience and qualifications for the betterment of my career. Leadership quality, keen problem-solving skills, and quick adaptation to any environment help me to bring growth to my organization and mutually benefit myself from that growth.

✉ bijubichuzz@gmail.com

📍 Deira , Dubai , United Arab Emirates

📞 +971 55 1137 531

📅 12 January, 1998

Passport Details : U9842074

Visa : Visit Visa

EDUCATION

Bachelor Of Commerce

William Carey University

Meghalaya, India

Plus Two

Board Of Higher Secondary Examination-
Government Of Kerala

Secondary School Leaving Certification- SSLC

Board of Public Examination - Government Of
Kerala

WORK EXPERIENCE

Manager

Jockey Brand Store Room

11/2021 - 05/2023

Kanhangad, India

Duties And Responsibilities

- Producing Accurate Financial Reports And Information,
Managing Credit, Projecting Profit, Managing Purchase And
Sales

Sales Man

Reliance Trends

06/2019 - 07/2021

Kanhangad, India

Duties And Responsibilities

- Managing and Handling Customers Purchase Problem
Solving (Product Damages, Size Issues) Handling Customer
Service Desk and Billing
Elevate complaints to management.
Provide customers with information about items.
Help customers find items in the store.

ORGANIZATIONS

Reliance Trends (06/2019 - 03/2021)

Jockey Brand (11/2021 - 05/2023)

SKILLS

Self Confidence

Commitment

Responsibilities

Decision Making

Customer Relationship

Marketing

Computer Skill

PROFFESIONAL QUALIFICATION

- Tally
- Peachtree
- Tradeasy
- Excel

Crash Course - Academy For Commerce Excellence

ACHIEVEMENTS

National Service Scheme (06/2012 - 03/2014)

LANGUAGES

English

Professional Working Proficiency

Hindi

Limited Working Proficiency

Malayalam

Native or Bilingual Proficiency

INTERESTS

Developing New Ideas

Dance

Music

Swimming

Writing

Sports

Traveling