

KATHLEEN JOYCE GARCIA



Dear Employer,

I am highly interested to apply for any position that match my profile and I hope to anticipate a positive response from you soon.

Would you kindly keep me at the forefront of your mind, as I am very much genuine in my desire to join and share your organization.

Hopefully, I would highly appreciate it at any given date and time convenient for you.

I am looking forward for your prompt consideration and approval in this matter, as I will be glad to offer and provide my abilities and qualifications to your organization.

Please find attached a copy of my curriculum vitae, which outlines my personal details and educational background.

Kathleen joyce Garcia

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Email I'd

kathleenjoyce614@gmail.com

KATHLEEN JOYCE GARCIA



✉ kathleenjoyce614@gmail.com

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📍 Ajman

🚀 SKILLS

Basic knowledge of excel, Basic knowledge about Data Entry

❤️ INTERESTS

Reading Books, Gardaning, swimming, hearing good music and blood doner..

🧩 STRENGTH

Willing to learn and work in dynamic environment. TeamFacilitator Hard working Good in team work

🗣️ LANGUAGES

English ,Urdu,Arabic,Tagalog

🎯 OBJECTIVE

Looking for an exhilarating carrer with an organization of immense repute, which demands the best of my professional ability in terms of excellent analytical, organizational and communicational skills.

📁 EXPERIENCE

Cashier 2016 - 2019

Ramez Group(UAE)

Cashier

Main duties including ringing upsales, bagging

items,requesting price

checks,honoring coupons,collecting payment and giving appropriate change.

Responsible for counting the contents of cash register drawer at the end of each

shift, maintaining receipts, records and withdrwals.

Cashier 2019 - Present

Ajman Cooperative Society (Semi Government)

🎓 EDUCATION

UNDER GRADUATE (information Technology)

FIRST ASIAN INTERNATIONAL SYSTEM COLLEGE PHILIPPINES

🏆 ACHIEVEMENTS & AWARDS

Getting BEST CASHIER AWARD from RAMEEZ GROUP because of best performance and highest sale..

Getting BEST CASHIER AWARD from AJMAN COOPERATIVE SOCIETY because of best performance and highest sale..

Cashier cum accountant training program attend in TAWJEEH BRANCH from Almalomat Center TAHSEEL (basic's only)

👤 DECLARATION

I hereby declare that all the details furnished here are true to the best of my knowledge and belief.