




Mohammed Sameer Verkot


Bilingual Branch Manager skilled at motivating diverse staff to meet customer needs. Hard-working and dedicated with strong planning, project management and leadership abilities.

Responsible cashier, passionate about delivering outstanding quality and service. Offering 12 years of experience in industry with history of recognition for performance.

CONTACT

 Fujairah, UAE

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SKILLS

- Cash handling and control
- Foreign currency change
- Payment processing
- Customer service
- Cash counts
- Payroll
- Customer service and support
- Teller training
- Deposit processing
- Customer assistance
- Highly responsible and reliable
- Customer satisfaction
- Teamwork skills

LANGUAGES

English, Arabic, Hindi,
Malayalam: First language

HOBBY AND INTERESTS

Travelling and watching T V

COMPUTER EFFICIENCY

Tally & Microsoft Office

COURSE &

EXPERIENCE

Branch Manager, Manager

Saad Exchange - Fujairah, UAE

- 10/2019 - Current
- Developed annual branch business plans for maximum profitability and effectiveness.
 - Mentored staff to increase sales success and productivity.
 - Monitored staff performance, conducting periodic appraisals and outlining personal objectives.
 - Reviewed, refined and strengthened internal processes to improve financial controls.
 - Resolved customer queries and problems using effective communication and providing step-by-step solutions.
 - Trained and mentored employees to maximise team performance.

Foreign Exchange Cashier

Saad Exchange - Fujairah, UAE

- 03/2011 - Current
- Counted cash after closing of business hours to balance amounts with information and determine accuracy.
 - Managed and monitor rates to sell, buy and order foreign currency.

EDUCATION

03/2007 - 09/2009

Bachelor degree Commerce

University of calicut - Kerala, India

Higher Secondary Education Commerce

I KTHSS - Malappuram, Kerala India

CERTIFICATION

Attend AML Training
programs

PERSONAL PROFILE

Date of birth : 20/05/1987
Place of birth : Kerala, India
Marital status: Married