



MD. GIAS UDDIN

JUNIOR ACCOUNTANT

OBJECTIVE

To be associated with an organization where I can utilize my skills through a continuous learning process and provide meaningful solutions to the organization in the achievement of its goals and objectives.

WORK EXPERIENCE

Moon Star Travel & Tourism LLC - Junior Accountant

January 2022- PRESENT

Al Sabkha Road, Deira, Dubai, UAE

- Daily Accounting operations
- Account Transactions
- Inter Branch Transactions
- Security Deposit Refund
- DAILY and Monthly Reports

CHILD CARE HOSPITAL - Cashier

Jun 2019 November 2021

(The main activities include counting, balancing from daily cash bags, data entry of daily cash, maintaining adequate currency and coin supplies to meet daily needs, and troubleshooting issues that arise in connection with these activities.)

EDUCATION

Master of Business Administration (MBA) 2021

Institution - Port City International University

Major - Finance

Bachelor of Business Administration (BBA) 2018

Institution - National University

Major - Finance

Higher Secondary Certificate (HSC) 2014

Institution - City Commerce College

Secondary School Certificate (SSC) 2012

Institution - T & T High School

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UAE Resident

PROFESSIONAL

- Financial Accounting

Have ability to work under pressure

TECHNICAL KNOWLEDGE

- Microsoft Office (Word, Excel, PowerPoint)
 - Email Communication
 - Outlook
 - Tally
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PERSONAL SKILL

- Self-motivator
 - Team player
 - Good communication skills
 - Dedicated towards work
 - Pro-active
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LANGUAGES

- English
- Hindi
- Urdu