



HAKAM AL KHALAF

CASHIER | TELLER

United Arab Emirates, Dubai,
United Arab Emirates

+971528557589

hakamkhalafeng@gmail.com

PERSONAL DETAILS

- Date of birth
1/1/1996
- Nationality
Syrian
- Visa status
Resident
- Marital status
married

EDUCATION

- COMMUNICATION
ENGINEERING.**
ALWATANYA PRIVATE
UNIVERSITY., SYRIA
2020

SKILLS

pos

ICDL

Microsoft Office (Word, Excel,
PowerPoint)

Excellent Typing skills, multi-
tasking skills

Able to maintain customer
confidentiality.

Independently resolve customer
complaints, wherever possible

Marketing & Selling Skills

Basic skills & Business
Administration

Know how to manage
supermarket accounts and
design a business system

Email and Outlook skills

ABOUT ME

- I would like to pass an additional extra mile in a challenging and innovation environment, looking for a place that have no selling, have no end of progress, and have no limits of achievements. It is time to relocate and travel among and endless achievements Communication Networks Engineer I work in the field of sales, marketing and cashier. Dynamic and conscientious telephone advisor, strong believer in ethical work and providing aid where needed.

WORK EXPERIENCE

CASHIER | FEB 2023 - PRESENT

CARREFOUR, DUBAI

Welcome customers to the store and answer their queries.

Assess customers' needs and provide assistance and information on product features.

Ensure high levels of customer satisfaction through excellent sales service.

Team up with co-workers to ensure proper customer service.

to customers in a very professional manner that conforms to the SGOT (Smile - Greet - Offer - Thank) rule

Respect and comply with the company's anti-money laundering rules, policies and procedures at all times.

CUSTOMERS SERVICE | FEB 2021 - AUG 2022

SYRIAN TELECOM, SYRIA

customers service Helping the company grow better by achieving customer satisfaction. Respond quickly to customers, empathize with them, understand the problem they face, and provide the support and advice they need.

Convincing potential customers to buy the product

SALES | SEP 2022 - NOV 2022

CLOTHING STORE , SYRIA

Greet customers.

Help customers find items in the store.

Check for stock at other branches or order requested stock for customers.

Provide customers with information about items.

Elevate complaints to management.

Keep track of inventory.

DATA ENTRY | JUL 2021 - NOV 2021

MTN, SYRIA

Data entry Collecting information and examining it for accuracy. Entering the data entry of the customers' data and accounts from the documents, and completing this process on the previously specified date. Ensure that no errors, omissions, or conflicts occur in the data entry process, in addition to ensuring the correctness of the results obtained. Perform data entry for the scanning process on the collected data and information.

LANGUAGES

Arabic

English