



QAMMAR AYAZ

Summary

"Highly motivated cashier with 6 years of experience as a cashier in different organizations. Possess strong interpersonal skills and an aptitude for quickly and accurately processing payments. Demonstrated success in providing efficient and courteous service, leading to increased customer satisfaction and loyalty."

Contact



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Nationality Pakistani Visit
Visa UAE.

Date of Birth 05/02/1993

LANGUAGE

English 75%

Urdu 98%

Hindi 85%

EXPERIENCE

Standard Equipment company (SECO).

Cashier in Standard EQUIPMENT COMPANY (SECO),
Lahore. (4-2019 To 01-2023).

- Handling cash inflows & outflows.
- Posting entries of cash payment and receipts vouchers.
- Reconciliation of physical cash counted with cash ledger at books or software.
- Making daily base cash treasury report.
- Handling of customers cheques payment and presenting in banks time to time.
- Posting cheques entries in customer and banks ledgers.
- Making daily base cheques in hand report.
- Making daily base cash in hand report.

Brotherhood Scientific Equipments.

Cashier in Brotherhood Scientific Equipments. Lahore.
(10-2017 To 03-2019).

- Cash handling.
- Basic math skills.
- Cashier Audits & Reports.
- Bagging items carefully.
- Verbal communication skills.
- Issuing refunds & exchanges.
- Weighing & scanning items.
- Greeting customers.
- Cash Register Transactions.
- Retail Front-End Operations.
- Customer Service Excellence.

Bank of the Punjab (BOP).

Cashier in Bank of Punjab (BOP) Chunian Branch,
(06-2017 To 08-2017).

- Strong product knowledge and understanding of customer base.
- Provided Customers With A Full Range Of Banking Services Including Strategic Financial Planning Consistent With Their Goals And Financial Situations.
- Helped start a program for the bankers progress to be monitored Skills Used Teamwork, Patience, Adaptation, Computer skills, Leadership skills.
- Reconciled customer deposits.
- Assisted customers to understand the services available.

EXPERTISE

- Expert in English typing (45 WPM)
- Expert in Arabic typing.
- Operating System - Windows XP/7/8/8.1/10.
- Microsoft Office (MS Word, MS Excel, MS PowerPoint, MS Access).
- Internet Surfing and Browsing.

EDUCATION

- **University of Punjab.**
Bachelor of Commerce (B.COM) 2014-16

CERTIFICATE

“computer application and office professional”
CAOP in a vocational training institute.

REFERENCE

will be disclosed on demand.