

**Mobile**

+971 54 371 3994

Email

nandu.4691@gmail.com

Address

Dubai, UAE

SKILLS

- Ability to work well in a team and independently.
- Effective communication and comprehension skills.
- Strong analytical, problem solving, decision making and organizational skill.
- Quick Learner and good time management.
- Very presentable, flexible and open minded.
- Ability to deal with people diplomatically, team building and supervisory skill
- Ability to deal with administrative duties competently.
- Professional attitude

PERSONAL INFO

- Date of birth : 06-06-1996
- Marital Status : Married
- Nationality : Indian
- Passport No : M4087333
- Visa Status : Employment Visa

LANGUAGES

- English
- Hindi
- Malayalam

NANDALAL.H

CAREER OBJECTIVE

To work in a highly competitive and motivating environment that provides me with a platform to prove my abilities and offers professional growth while being resourceful, innovative, and flexible. Handle different projects in a Wood fabrication company. Interacted extensively with all levels of staff, Consultants, Contractors, Labors, etc.

A result-oriented team player who is eager to utilize and maximize my skills and contribute to the success of your organization.

WORK EXPERIENCE**ADVOCATE
Kerala, India**

2 Years

- Monitor legal risk in documentation and giving guidance on the acceptable assumption of risk.
- Interpret laws, rulings and regulations for natural and juristic persons.
- Conduct legal research and gather evidence.
- Ensure that appropriate approvals are in place before documents are executed.
- Explain the law and give legal advice.
- Offer legal representation at arbitration or mediation hearings.
- Draft, review and manage wills, trusts, estates, contracts and deeds.
- Manage regulatory and compliance-related services.
- Facilitate innovative solutions to client problems.
- Offer legal representation to clients in court proceedings on civil or criminal matters.
- Manage and oversee paralegals and legal assistants.
- Prepare pleadings, notices and make appearances in court.

EDUCATION QUALIFICATIONS

- **LLB** **2017-2020**
University of Kerala
First Class
- **BA History** **2014-2017**
University of Kerala, Kerala.
63%
- **Diploma in Computer** **2014**
C-DIT, Application
First class

DECLARATION

I hereby declare that the above statements are true and current as best of my knowledge and belief, I hope that above written will suit to your requirement.

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