



Miyandad Khan

Date of birth: 15/07/1987 | **Nationality:** Sri Lankan | **Gender:** Male |

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habibzamathlive@yahoo.com |

Address: Al Falah Street , Abu Dhabi, United Arab Emirates (Home)

ABOUT ME

Sales Assistant for more than 11 years. I will be able to provide excellent customer service and handle customer in a professional manner. My greatest strength is that I learn things quick and implement new ideas that can be very effective

WORK EXPERIENCE

20/04/2022 – 30/06/2023 Abu Dhabi, United Arab Emirates

SALES ASSISTANT WH SMITH

- Assigned in Abu Dhabi International Airport Terminal 1 and Transit area
- Assisting First, Business and Economic Class Passengers
- Cash activities and dealing with foreign currencies
- Selling and promoting items confectioneries, Tobaccos, Books, Toys Etc

09/07/2019 – 26/03/2021 Riyadh, Saudi Arabia

SALES ASSISTANT JARIR BOOKSTORE

- It is the largest bookstore in Saudi Arabia
- Cross-selling and up-selling of computer accessories such as keyboards, Mouse, network cables, Apple TV, USB ports, antivirus, Windows 10, etc.
- Maintaining a clean and safe environment, monitoring inventory, ordering items and getting the items

07/08/2011 – 18/01/2018 Abu Dhabi, United Arab Emirates

SALES ASSISTANT FERRARI WORLD

- It is the largest Ferrari Indoor theme park in the world
- Understand guest needs by listening to them as well as monitor them, Deal with customer complaints in a professional manner
- Demonstrate and market our luxury products (Ferrari watches, accessories, Amalgam cars, Ferrari perfumes, Ferrari keychains, Tod's Shoes, Vertu phones, soft lines, hard lines and all other luxury Ferrari products)

EDUCATION AND TRAINING

10/05/2004 – 24/06/2006 Welamboda, Sri Lanka

HIGH SCHOOL 12+ IN COMMERCE Welamboda Muslim Maha Vidiyalaya

Website <https://www.facebook.com/WelambodaMMV/>

07/01/2007 – 08/04/2008 Kandy, Sri Lanka

INTERNATIONAL DIPLOMA IN COMPUTERS Informatics Academy

Website <https://www.studyinsrilanka.org/college/singapore-informatics/>

Website <https://turnkey.lk/>

05/09/2015 – 29/12/2015 Abu Dhabi, United Arab Emirates

FOUNDATION IN TRAVEL & TOURISM (IATA) Zabeel international institute of management & technology

Website <https://zabeelinstitute.ae/>

● **LANGUAGE SKILLS**

Mother tongue(s): **TAMIL**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
HINDI	C1	A1	C1	C1	A1
URDU	C1	A1	C1	C1	A1
ARABIC	B2	A1	B1	B2	A1
MALAYALAM	C1	A1	C1	C1	A1
SINHALA	C1	C1	C1	C1	C1
ENGLISH	C1	C1	C1	C1	C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● **DIGITAL SKILLS**

Microsoft / Microsoft Office | CRM | Microsoft 365 (Office 365) | POS | Outlook | Drafting Email | Counterfeit Monitoring System | Sales B2B | AS400 | E-Learning / E-Commerce | ERP | Social Media/ Social Network | Typing Ability (34WPM) | Customer Service | Cashiering

Fire extinguisher & Fire Evacuation System

First Aid

Company Vision & Mission

Effective communication

Competent Sales Assistant
