



# Huzzaifa Ahmed Wani

## Professional Goals

To pursue a career in reputable and growth oriented organisations that provides opportunities for personal growth and development where i will be able to use my education, skills and experience.

## Get In Touch

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## Skills

- Data Security Awareness
- Good Communication skills
- Good Interpersonal
- Team Management
- Marketing
- Risk Management
- Project Management
- Customer Service

## Additional Info

**Visa Status**

Visit Visa (Till 15 Nov)

**Nationality**

Pakistan

**Date of Birth**

26 NOV 1999

**Language**

English, Urdu

## Work Experience

**OFFICER CARD OPERATION (OG 3 - CREDIT CARD OPS)  
UNITED BANK LIMITED | Sep 2022 to August 2023**

- Process reversal of annual fee, staff empowerment and cancel card.
- Issues pay order of credit balance refund on client request.
- Instalment plan booking on customer request.
- Preparation of MIS backups and financial records.
- To ensure all the SRs & complaints effectively entertain in the given time period.
- Process cashback against available points on customer request.
- Maintain Departmental functional MIS & share with senior management.
- Process SOCL settlement

**Intern**

**Federal Intelligence Agency (Cyber Crime Wing) | 19 Oct 2020 - 13 Nov 2020**

- Worked as intern where i was assigned with different branch of F.I.A Law branch, investigation branch and complain section.

**Intern**

**Sindh police ( Community Policing | July 2017 - June 2018**

- Work as an Intern where I was assigned with the tasks of reporting Dpt. investigation cases.
- Also assisted in 15Madadgar and in head moral office where I gained exposure and opportunity to practice the methodology.

## Academic History

**University Of Karachi**

**M.A in Criminology 2020**

**University Of Karachi**

**B.A honours in Criminology 2019**

**Government College Of Commerce And Economics  
( H.S.C ) Commerce - 2016**

**Educational Trust Nasra School  
( S.S.C ) Science 2014**