



## Babar Ali


I Have My Own Employment Visa.




## Personal details

 babar9070@gmail.com

 056-7628053


 Hor Al Anz Dubai United Arab Emirates Dubai

 August 15, 1986

 Pakistan

 linkedin.com/in/babar-ali-6802390

## Skills

Self-motivation,   
organizational skills, ability  
to manage deadlines ,  
team working ability ,  
communication and  
interpersonal skills ,  
proficiency in IT, a  
methodical approach and  
problem-solving skills,  
Ability to work with  
different cultures people.

## Languages

English 

Urdu 

Hindi 

## Education

<b>MBA Finance (Master of Business Administration)</b> Mohi Ud Din Islamic University Az&K, Pakistan	<b>Nov 2007 - Oct 2009</b>
<b>B.Com (Bachelor of Commerce)</b> University of Punjab Lahore, Pakistan	<b>Jun 2005 - Jun 2007</b>
<b>FSC.(Pre- Engineering)</b> Degree College of Faisalabad, Pakistan	<b>Apr 2002 - May 2005</b>

## Employment

<b>Cash Officer</b> Vivo Mobile Private Limited ( A Chines Multinational Company ), Pakistan Cash Handling: Receive and disburse cash and checks, count money to verify amounts, and ensure that transactions are accurate Record Keeping: Maintain accurate records of all cash transactions, including receipts, deposits, and withdrawals Balancing Cash: Ensure that the cash drawer or vault is balanced at the beginning and end of each shift, reconciling any discrepancies. Cash Management: Monitor cash levels to ensure there is an adequate amount for daily operations while minimizing excess cash on hand. Collaborate with colleagues and other departments to ensure Financial operations.	<b>Mar 2021 - Apr 2023</b>
<b>Transport Officer</b> Valtrans Transportation System and Services Dubai, United Arab Emirates. Managing the staff pick-ups and drop off services. Maintaining high volume of staff transportation to over 200 locations all over the UAE. Incharge of day to day operations including scheduling of drivers. Assigning the vehicles and route planning. Record data for each employee such as number of jobs, pick up & drop off etc. Making sure that all vehicles are properly maintained and serviced.	<b>Sep 2017 - Aug 2019</b>
<b>Assistant Manager Accounts</b> Nahal Bus Transport Dubai, United Arab Emirates. Maintain the accounts of debtors & creditors. Prepare the invoices. Dealing with customers. Preparation and review of payroll of employees. Receive payment by cash, check and credit cards. Issue receipts, refunds, credits, or change due to customers. Dealing with insurance companies about insured vehicles.	<b>May 2014 - Aug 2017</b>
<b>Accounts Officer</b> Kamran Textile Private Limited ( A Export Company ), Pakistan Prepare & Reconcile bank statements. Reconcile the accounts payable & receivable. Establish & maintain cash controls. Establish, maintain & reconcile the general ledger. Monitor cash reserves & investments. Checking & posting cash and bank vouchers	<b>Jan 2010 - Mar 2014</b>