






# FAYSE.V.V

## CONTACT

-  faysenh@gmail.com
-  +971569177265
-  Al Ain, Hili Sanaiya, Near Black House Cafe

## SOFT - SKILLS

- Tally Prime 3.0 ( ERP9 )
- Ms Office
- QuickBooks
- Peachtree
- Work Ethic
- Teamwork and Collaboration Skills

## LANGUAGES

- English
- Hindi
- Tamil
- Malayalam

## OBJECTIVE

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

## EXPERIENCE

- Alyn Enterprises ( Elite food products ) in Palakkad, Kerala, India  
2023 April - 2023 November  
Manager cum Accountant  
Accounts receivable follow up - Accounts payable follow up  
Payroll Submission - Financial controls - Financial reporting
- C A Ajith Sivadas Associates  
Chartered Accountant in Palakkad, Kerala, India  
2022 March - 2023 March  
Account Trainee  
Gst Filing - tds - auditing - tally entry - partnership deed

## QUALIFICATION

- B.com Commerce
- HDMCA

## EDUCATION

- ACCOUNTANTS ACADEMY  
Higher Diploma in Manual & Computerized Accounting
- BHARATHIAR UNIVERSITY  
B.com Commerce
- KERALA STATE HIGHER SECONDARY BOARD  
PLUS 2
- KERALA STATE PUBLIC EXAMINATION BOARD  
S . S . L . C

As far as my knowledge goes, the above mentioned information is accurate and I assume all liability for it