

Sohail Rafik Shaikh

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📅 12/10/1997



PROFILE

Motivated and collaborative professional with a track record of effective leadership and exceptional communication abilities, actively seeking a dynamic opportunity to harness my skills and drive impactful results.

PROFESSIONAL EXPERIENCE

Marsh McLennan, Senior Financial Analyst

04/2021 – 05/2023

Pune, India

- Prepared financial reports, including budget variance analysis, cash flow projections, providing accurate and timely information to management.
- Proactively managed personal retirement savings through a 401(k) plan, strategically contributing funds to maximize long-term growth potential and understanding the principles of "money in, money out" for a secure financial future. Played a key role in the annual financial process, working closely with department heads to develop realistic and achievable targets.
- Mentored and trained junior financial analysts, providing guidance and support to enhance their skills and knowledge in financial analysis.
- Implemented key performance indicators (KPIs) and performance tracking mechanisms to monitor financial performance, enabling proactive decision-making and performance improvement.

Amazon Development Centre,

07/2020 – 01/2021

Consumer Resolution Services(Contractual Basis)

Pune, India

- Handled customer inquiries and complaints through communication channels (email and chat).
- Utilized problem-solving and critical thinking skills to analyze customer issues and determine appropriate solutions.
- Followed company policies and procedures to ensure consistent and efficient handling of customer inquiries and escalations.

Green Fields Arena Pvt. Ltd.,

06/2017 – 01/2020

Assistant Field & Marketing Manager, Public Relations

Pune, India

- Assisted in managing day-to-day operations and maintenance of the turfs
- Oversaw field preparation and ensured the turf was in optimal condition for matches and training sessions.
- Coordinated with teams, coaches, and event organizers to schedule and allocate field usage efficiently.
- Provided administrative support to the marketing team, including budget tracking, data entry, and report generation.
- Supported event planning and coordination by assisting in organizing promotional activities, sponsorships, and partnerships.

EDUCATION

Bachelor of Business Administration,

Ness Wadia College of Commerce, SPPU

Aggregate - 60 %

08/2015 – 06/2018

Pune, India

HSC, Ness Wadia College Of Commerce,

Percentage- 62.12 %

07/2013 – 06/2015

Pune

SSC, Rosary High School

Percentage- 76.18 %

06/2012 – 03/2013

Pune, India

PROJECTS

Forbes Marshall

- Data analysis of product manufacturing, testing and calibration
- Presentation , Product management & Study on dept. of social and environmental initiatives

Dynamic Logistics

- Study & Analysis of Cost , Process, & types of containers (FDI/LCL, EDI)
- Resource planning
- Presentation , Team work , Leadership

Sephora

- A complete study, observations and analysis of an International Cosmetics Franchise .
- Production cost, Branding, Marketing, Product Variation and Quality
- Presentation , Team work , Leadership

SKILLS

Leadership

Management

Scheduling

MS Office (Word/Excel/PPT)

LANGUAGES

English



Hindi



Marathi



INTERESTS

Gaming

Riding

Swimming

Football

Motorsport

REFERENCES

Available upon request