



Muhammad Asif (Cashier/ Teller)

Nationality: Pakistani **Date of birth:** 03/02/1998 **Gender:** Male

Phone number: (+971) 526164112 **Email address:** asifgondal205@gmail.com

Home: Al Majaz 2, Sharjah (United Arab Emirates)

ABOUT ME

I am seeking challenging and team-oriented environment where I could contribute maximum capability to enhance the value of the organization and prove myself a worthy member.

WORK EXPERIENCE

Cashier Cum Operations Coordinator

Marhaba Auctions, Sharjah, UAE [06/2023 – Current]

City: Sharjah

Country: United Arab Emirates

Responsibilities:

1. Handled diverse local and international transactions, including cash, cheques, and online transfers.
2. Maintained a reputation for delivering excellent customer satisfaction through consistent professional and courteous service.
3. Ensured smooth transactions by verifying underlying transactions and promptly clearing and confirm, minimizing customer delays and enhancing operational efficiency.
4. Accepting foreign currencies from customers and calculating with local currency rate for purchase of cars.
5. Monitor cash stock deposits and maintain vault cash.
6. To ensure customer satisfaction and grievance handling

Teller/ Cashier

Habib Exchange [02/2021 – 04/2023]

City: Lahore

Country: Pakistan

Responsibilities:

1. To make foreign remittances by using Money products
2. Responsible of foreign currencies buying, selling on updated marginal rates
3. Experience in Western Union and Exercise AML and KYC practices
4. Monitor cash stock deposits and maintain vault cash.
5. To ensure customer satisfaction and grievance handling

EDUCATION AND TRAINING

BS Networking Engineering (Thesis pending)

Wuhu Institute of Technology [2018 – 2021]

City: Whu

Country: China

Intermediate

Army Public School and College [2016 – 2018]

City: Sarai Alamgir

Country: Pakistan

LANGUAGE SKILLS

Mother tongue(s): **Urdu** | **Panjabi**

Other language(s):

English

LISTENING C1 READING C1 WRITING B2

SPOKEN PRODUCTION B1 SPOKEN INTERACTION B2

Hindi

LISTENING B2 SPOKEN INTERACTION B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Microsoft Word / Microsoft Excel / Microsoft Powerpoint / Google Docs / Zoom / Operating System Expert
/ COMPUTER APPLICATIONS

COMMUNICATION AND INTERPERSONAL SKILLS

Skills And Expertise

1. Exceptional listener and communicator
 2. Excellent Team Management skills
 3. Innovative and Creative
 4. Leadership and Technical thinking
 5. Strongly to do behavior
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