



CONTACT

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PERSONAL DETAILS

Religion : Muslim
Passport : Valid Pakistan Passport
Visa : Tourist Visa Valid until 11th of
Status : December.

SKILLS

Reporting in Excel, PPT, Word
Ability to learn quickly.
Technical proficiency.
Problem-solving skills.
Attention to detail.
Empathy.
Organizational skills.

LANGUAGES

English
Urdu
Hindi
Punjabi
Arabic

OBJECTIVE

To work effectively with a team at Customer Oriented Organization while improving customer satisfaction scores and retaining concerned customers, helping to improve the company's revenue." Utilize my knowledge and experience with Customer Service Officer to ensure the proper recording of customer interactions with Phones INC, while offering customers the in-depth technical knowledge I possess to assist with any problems they encounter." Dedicated and experienced accounting professional with proven success managing finances for mid-size commercial organizations. Seeking an opportunity to use my decade of experience to serve the state government.

EXPERIENCE

Aug 2023 -

Telesales Representator
Light House

Providing the customer with information about a company's products or services in order to create interest in the brand.
Helping telesales teams identify and qualify potential sales leads.
Providing reliable and actionable data to support the telesales team to increase efficiency and productivity.
Pre-qualifying prospects to make the work of sales teams easier
Generating repeat business by promoting new offers to customers
Converting customer inquiries into sales opportunities
Providing market research through outbound calling
Surveying customer satisfaction

*August 2021
- Sep 2022*

Sales Officer
DHA Tiles And Sanitary
Major responsibilities and duties includes:

Builds business by identifying and selling prospects; maintaining relationships with clients.
Identifies business opportunities by identifying prospects and evaluating their position in the industry; researching and analyzing sales options.
Sells products by establishing contact and developing relationships with prospects; recommending solutions.
Maintains relationships with clients by providing support, information, and guidance; researching and recommending new opportunities; recommending profit and service improvements.
Identifies product improvements or new products by remaining current on industry trends, market activities, and competitors.
Prepares reports by collecting, analyzing, and summarizing information.

EDUCATION

B-Com
Superior University Lahore
I-Com
Aspire Group of Colleges Multan