SARAVANAKUMAR KANDAN

CONTACT

+974-30326203

ksksaravana13990@yahoo.com

Qatar

EDUCATION

M. Tech Aeronautical Engineering

Hindustan University

2011-2013

B.E Aeronautical Engineering

Anna University Tiruchirappalli

2007-2011

ACHIEVEMENTS

- ACAMS Certificate of Achievement in various areas.
- Certificate of Achievement in Global AML in Canada, Australia & India.
- Best Branch Manager award' 2022 from Gulf Exchange, Qatar.
- ILLAF Train-Qatar; Certificate of Achievement Train of Trainers.
- Best Performance Teller award' 2019 from Gulf Exchange, Qatar.
- Typewriting English Senior and Junior with Distinction, Typewriting Tamil Junior with Second Class, Directorate of Technical Examination, Tamil Nadu, India.

LANGUAGES

English
Hindi
Malayalam
Tamil

REFERENCES

Mr. Vijay Narwani, Deputy CEO

+974 66031216

Gulf Exchange, Qatar

PROFILE

Dedicated and results-driven professional seeking to contribute my expertise in non-banking financial services, branch management, and AML compliance to a dynamic organization. Proven ability to lead teams, ensure operational efficiency, and deliver exceptional customer service. Eager to leverage my diverse background and achievements in driving organizational success.

WORK EXPERIENCE

Branch Manager

Gulf Exchange Co, Qatar — Oct 2018-Present

- Supervised branch operations, ensuring smooth business transactions.
- Coordinated with Tellers and other departments for efficient workflow.
- Managed customer service for International Money Transfer, Cash pick up, foreign currency exchange, and Sale/Purchase of Gold.
- Monitored AML policy and regulations for individual and corporate transactions.
- Planned and executed marketing activities to achieve targets.
- Conducted day-end cash closing of the branch.

Customer Service Executive

Muthoot Fincorp Limited, India — Jan 2018 - Jul 2018

- Executed branch operations, marketing, and sales strategies for a range of financial products, including Gold, Silver, insurances, Gold loans, and International Money Transfer.
- Proficiently handled document preparation and cash handling, ensuring accuracy and compliance with company protocols.
- Played a key role in promoting customer satisfaction through prompt and effective service delivery.

Assistant Professor

PMR Engineering College, India — Jun 2013 - May 2015

- Instructed Aeronautical Engineering and Mechanical Engineering subjects, showcasing a strong blend of academic knowledge and practical industry insights.
- Demonstrated leadership as staff in-charge, overseeing official tasks and maintaining meticulous records.
- Contributed to the institution's academic and administrative success through dedicated and effective service.

Part-Time Lecturer

PSB Polytechnic College, India — Jun 2012 - May 2013

- Taught Mechanical Engineering subjects as a part-time lecturer.
- Handled official work and maintenance of records.