



AMANRAJ CHEMMATI

EXPERIENCE

SEP 2023 - CURRENT

Assistant manager • Emirates India International Exchange

JUNE 2022 – SEP 2023

Cashier Cum Customer Service Officer • Emirates India International Exchange

JAN 2020 – SEP 2020

Marketing Officer • McDonald's

Developed and implemented office policies and procedures to improve office efficiency and reduce costs.

EDUCATION

KSHATRIYA COLLEGE OF ENGINEERING.

CIVIL ENGINEERING

SRI CHAITHANYA TECHNO SCHOOL.

HIGH SCHOOL

COMMUNICATION

- Product knowledge.
- Financial analysis.
- Employee management.
- Customer service.
- Customer satisfaction.
- Asset Protection.
- Problem-solving.

LEADERSHIP

I have demonstrated strong leadership skills in managing a team of administrative staff and supervising daily office operations. I have experience in providing guidance and support to staff, setting performance expectations and providing feedback, and addressing issues as they arise.



Sharjah, United Arab Emirates



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OBJECTIVE

To secure a challenging position in a reputable organization to expand my learnings, Knowledge and skills with my experience gained till now.