



Khan Dust


CUSTOMERSERVICEOFFICER

About Me

I am an enthusiastic, self-motivated, reliable, responsible and hard working person. I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative.

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 B 134, Room 12 Hor Al Anz Near Abu Bakar
Metro Station Deira Dubai

RELEVANT SKILLS

- Customer Service
- Cash Counting
- Cash Management

WORK EXPERIENCE

Customer Service Officer Sky Vantage Freight Services LLC

January 2022 to November 2023

- Facilitating customers in the office
- Receiving cash from customers
- Updating cash logs and registers
- Managing petty cash

Cash Officer

Seaboard Logistics PVT LTD

February 2016 to November 2021

- Receiving cash from customers
- Cash sorting and managing petty cash
- Keeping cash in cash vaults

EDUCATION HISTORY



MA INTERNATIONAL RELATIONS University of Karachi 2019



BACHELORS OF COMMERCE University of Karachi 2014

CERTIFICATIONS



06 Month Certificate IT The Learning Zone Institute

LEARNING OUTCOMES

- MS WORD
- MS EXCEL
- POWERPOINT
- INTERNET
- EMAIL