



PARJEET SINGH
Customer Service
Representative

Contact details

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Email:
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DOB:
02.04.1998

Gender:
Male

Nationality:
Indian

Address:
Dubai, United Arab Emirates

Languages

English
Hindi

Key Skills

MS Office
● ● ● ● ●

MS Excel
● ● ● ● ●

MS PowerPoint
● ● ● ● ●

Social Media Marketing
● ● ● ● ●

Hobbies

Playing Cricket
Internet Surfing

Signature

About Me

I am flexible, reliable and possess excellent time keeping skills. I am an enthusiastic, self- motivated, reliable, responsible and hard working person. I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative

Experience

Vishal Mega Mart
Sales executive
(Jan 2022 – Apr 2023)

Description

- Greeting customers, and responding to questions improving engagement with the merchandise. And providing outstanding customer service • Operating cash registers, managing financial transactions, and balancing drawers Achieving established goals • increasing in-store sales, and superior product knowledge.

Baniya Supermarket
Sales associate
(Jul 2021 – Jan 2022)

Description

- Welcome customers as they enter the outlet politely and pleasantly • Respond to customers' questions and inquiries regarding available candies, chocolates, dry fruits and biscuits • Provide detailed information regarding different brands, and ingredients, in a bid to assist customers in making purchasing decisions • Provide customers with baskets or bags to collect their stuffs in, and ensure that those stuffs which are sold by the pound are weighed properly • Assist customers in choosing dry fruits, chocolates , bakery biscuits based on their specific and individual choices • Ascertain that all chosen candies dryfruits and chocolates are properly packed or wrapped, as instructed by customers • Scan each item, ensuring that the correct price has been displayed, and total all items • Encourage customers to make additional purchases, to ensure that sales targets are met. • Process cash and credit card transactions, and ensure that change and receipts are tendered •.

Education

Bachelor of Science
University Of Jammu
(Jul 2015 – Jul 2018)

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