



HASSAN ZIA

Contact Me



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Mohamed Bin Zayed City
Al Ibreez Street
Abu Dhabi

Other Info

Personal information

Passport # CM5991152

Nationality ...Pakistani

Place of Birth: Abu Dhabi

Date Of Birth : 17-Sep-1991

Visa Status : Visit Visa

Martial status: Married

Skills

Leadership, Team Work , Social Skills.

Communication, Patience.

Self-motivation, Problem Solving.

Decision Making, Creativity.

Writing, Collaboration



About Me

Seeking employment which will allow me to grow professionally in order to utilize my strong organizational, educational, and exceptional people skills.



Experience

June 2016 - June 2023

Branch Operations Manager | Faysal Bank Limited

- * Ensuring to provide high standard customer services under compliance with bank policy, procedures & other regulatory requirements.

Maintaing Cash Vault LCY and FCY as per SOP. Ordering and delivering Cheque books and ATMs Cards to customers & bearers on customer written requests.

- * Processing outward clearing.

- * Dealing inward, outward RTGS and Coordinating with the treasury department.

- * Coordinating with SBP, internal & QAU audits.

Apr 2015 - Jul 2016

Customer Services Officer | NiB Bnak

- * Ensuring to provide high standard customer services under compliance of bank policy, procedures & other regulatory requirements. * Daily vault balancing & maintaining as per SBP requirement.

- * Ordering and delivering Cheque books to customers & bearers on customer written requests.

- * Processing inward & outward clearing.

Dealing in inward, outward RTGS and coordinating with the treasury department.

- * ATM balancing, reconciling overage or shortage and report to the concerned department.

- * Dealing in FCY & LCY cash deposit, withdrawal transactions.

- * Coordinating with SBP, internal & QAU audits.

Aug 2019 - Mar 2020

INTERNEE, Financial | PIA International

Developed and maintained successful relationships with business referral sources.

Communicated with and advised clients and partners during various stages of the process.

Utilized training materials, reference tools, and other resources to provide accurate Up-to-date policy information to clients and partners. Good customer data base.

Continuously giving good performance in the present job

Are Of Expertise

Hospitality, patience, Statical
Self-motivated and driven by targets.
Resilience.
Learning Strong communication skills –
including both verbal and written.
The ability to influence and negotiate
with others.
Commercial awareness.

Most Proud Of

Physical Organizations,Creativity.

Decision Making , Services Provider.

Hobbies.

Doing exercise to stay fit.
Listening music.
Spending time with elders to learn
from their experiences.
Being part of conversations in groups.



Education

2016 - 2018

Master Of Business Administration (MBA) | Imperial College
of Business Studies

2010 - 2014

Bachelor Of Business Administration (B.B.A) | The University

of
Lahore

2008 - 2010

I Com (Intermediate) | Punjab Group Of College Lahore

2006 - 2008

Metric | Masood-e-Gunj Grammar High School



Courses/ Trainings

Symbols 8.5

Worked on TEMENOS T-24

Smart Payment

Gateway(SPG) MS Office

Computerized Accounting