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**MUHAMMAD SAQIB KHAN**

Cell # +971 522 192 844

**E-mail:**

[sunny\\_pathan84@yahoo.com](mailto:sunny_pathan84@yahoo.com)

Nationality: Pakistan

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**COMPUTER SKILLS**

- MS Office/ Excel
  - Internet surfing
  - Files keeping
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**LANGUAGES**

- English
- Urdu
- Sindhi
- Hindi

**Driving License, yes**

**Visa Status, Employment**

**OBJECTIVE:**

Seeking for a job which offers me an opportunity to show my efforts, abilities and skills for given tasks / targets in the field of marketing, also provides me the chance to implement my experience and ideas for the growth of company. Need the chance to show my abilities to make strategic planning through procedures, methods and data.

## Experience

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**Legacy - Banqmart**

Currently working in Legacy – Banqmart as a Senior Sales Executive for **ENBD** multi products Personal loans and Credit cards From May 2023 till date

**Mark-Ai Commercial:**

From June 2022 to April 2023

MARK\_AI group the channel partner of **Emirates Islamic Bank** In personal loan department as Senior Relationship Officer

**UAE Exchange**

**Area in Charge** Worked from Jan 2018 to Feb 2022

**Marketing: As a Pakistan Corridor in Charge Remittance**

**Responsibilities**

Dealing in Outdoor & Branch activities, camps visits, market visits, Attending & organizing different exhibitions, kiosk activity. Targeting Specially Pakistani customers & also supporting Indian & Bangladeshi customers as well. Working individually, Team activities and with different Bank reps resourcing new and existing customer. Taking feedback & complaints listening their problem & giving them solutions frequently watching and observing our competitors offers and rates.

## **Go cash cards department Sales & Marketing**

Achieving the given monthly multi targets, dealing in Multi Currency pre-paid Cards Sales, Retail Sales WPS, Remittances and National Bonds

### **Dunia Finance**

**Relationship Officer:**

**Worked** from 2017 to 2017

#### **Responsibilities**

Dealing in Personal Finance, Dealing in Credit Card, Auto Finance. Approaching customers by Tele calling, visiting companies, references & social Networks.

### **Abu Dhabi Islamic Bank**

#### **Relationship executive (Worked from 2014 to 2015)**

##### **Responsibilities:**

Personal finance, dealing in Credit Card, Sourcing business from market by visiting companies Approaching customers by Tele calling, visiting companies, references & social Networks.

### **Standard Chartered Bank**

#### **Business Development Executive (Worked from 2011 to 2014)**

**Responsibilities:** Customer services Deals in Credit Card Deals in Branch Banking Deals in Personal Loan Dealing in Liabilities & Account Opening etc. Sourcing business from market by visiting companies Data calling Data calling References.

### **EFU Life Insurance Pakistan Ltd.**

#### **Sales Executive (Worked from 2009 to 2011)**

**Responsibilities:** Identifies business opportunities of insurance, Sells insurance by establishing contact and developing relationships, Maintains relationships with clients by providing support, information, and guidance Researching and recommending new opportunities, Identifies

product improvements or new products by remaining current on industry Trends, market activities, and competitors. Prepares reports by collecting, analyzing, and summarizing information. Maintains quality service by establishing and enforcing organization standards.

**Summary of Professional Qualifications:** 10+ years of accomplished experience in the field of Marketing. Excellent interpersonal skills and great ability to interact with people at all level. Exceptionally self-motivated with immense ability to work independently as well as in a group / team. Exceptional team player, constructive, responsive. Uncommon ability to work accurately and fulfill job descriptions.

Proven ability to manage a number of different tasks/projects at the same time and give strong attention to detail.

**Academic Qualification:**

Education	Grade	Year	Institution/Board
MA (Economics)	2 <sup>ND</sup> Div.	2009	Shah Abdul Latif University, Khairpur
BA (Economics)	2 <sup>ND</sup> Div.	2007	Shah Abdul Latif University, Khairpur
Inter (Engineering)	2 <sup>ND</sup> Div.	2004	BISE, Sukkur

**References:**

- References will be furnished on demand