



Waqar ahmad

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OBJECTIVE

To secure a position in a growth oriented organization which offers superb opportunity for career advancement and professional development.

QUALIFICATION

- **B.com university of punjab(2010)**
- **Intermediate Rawalpindi board(2008)**
- **Metric Rawalpindi board (2006)**

COMMUNICATION SKILL

- English,arabic,urdu,punjabi,hindko,pashto,hindi

SKILL AND KNOWLEDGE

- Able to motivate others and self plus enthusiastic.
- Highly energetic able to analyze and utilize information effectively
- Pleasing personality and loves working with peoples.
- Pays attention strictly to meet standards and guidelines to gather information before making decisions accepting responsibility for accuracy of work.
- Highly organized and dedicated to work with a positive attitude.
- **Other skills**
- **Valid driving license Uae**

- **WORKING EXPERIENCE:**

- **1.Customer service representative/sales executive/cashier**
AHALIA MONEY Exchange bureau Uae Abu Dhabi
Present(16.06..2021)

- **2.Customer service/security supervisor**

- **ALFALAHA Safety security LLC Uae**
(2015 to 2021)

- **3.Sales executive/cashier**

- **COCA COLA (2012 to 2014)**

Responsibilities/Duties

- Consistently providing an approachable, helpful and friendly service to colleagues and clients
- Act as an information resource by being well.
- Handling customer excellent way.
- Doing remittances
- Sales and marketing activities.
- Files all kind of reports.
- Handling phone calls polite way.
- Wps and credit activities
- Cash activities.

PERSONAL INFORMATION

Father Name:aurangzeb

Age:30

Marital status:married

Nationality: Pakistani

Religion: Islam

Passport No.:Yd1154723