

MEGHASHREE R BOLAR

CASHIER

CONTACT

Al yarmook, Sharjah, UAE
+971 56 712 6752
kulalmegha@gmail.com
www.linkedin.com/in/meghashree-
ramachandra-bolar-0a931b98/

EDUCATION

Bachelor of Engineering in Computer
Science and Engineering • Jan 2018

Vishveshwaraya Technological
University, India

KEY SKILLS

Exceptional Customer Service Skills

Proficient in Financial Transactions
and Record-Keeping

Strong Attention to Detail and
Accuracy

Excellent communication
Organized

Efficient Problem-Solving Abilities

Proficient in Microsoft Office suite and
other administrative software

LANGUAGES

English
Hindi
Kannada
Tulu

PROFILE

Detail-oriented and customer-focused professional with a proven ability to deliver fast and excellent customer service while adhering to company policies and efficiently handling financial transactions. Experienced in managing client relationships and ensuring data accuracy. Well-versed in providing exceptional service and maintaining compliance with company regulations, with a background in supporting various US based banks. Seeking a Cashier position at Index Exchange to leverage skills in providing exceptional service and maintaining compliance with company regulations.

EXPERIENCE

**SENIOR CUSTOMER SUPPORT OFFICER | Mphasis |
APRIL 2019 - AUGUST 2023**

- Provided prompt and courteous service to clients, consistently exceeding service expectations.
- Managed client records with meticulous attention to detail, ensuring accuracy and compliance with regulations.
- Initiated payments as necessary, meticulously verified payment statuses, and adeptly managed hot payments when urgency arose.
- Resolved client complaints independently, demonstrating strong problem-solving abilities.
- Collaborated with various departments to streamline processes and ensure seamless operation.
- Developed and implemented training programs for new team members, fostering a collaborative work environment.

**COMPUTER TECHNICIAN | MATHA COMPUTERS |
JANUARY 2018 - APRIL 2019**

- Delivered technical support to customers, addressing inquiries with efficiency and clarity.
- Managed inventory and procurement processes, ensuring availability of necessary supplies.
- Handled customer inquiries and scheduling, maintaining a positive customer experience.
- Utilized upselling techniques to promote products and services, contributing to revenue growth.
- Collaborated with vendors to source equipment and parts, optimizing inventory levels.
- Cultivated strong and sustainable customer relationships, fostering loyalty and trust.

