

HERNIEGILJUN R. GABATAN

TELLER / APPRAISER

EDUCATION

**Bachelor of Science and Business Administration
Major in Financial Management**

Gen Santos Foundation College Inc.
Batch-2021

WORK EXPERIENCE

TELLER / APPRAISER

M LHUILLIER | Financial Services Company
January 2023-February 2024

- Managing resources and staff. Developing and attaining sales goal
- Responsible in recording processing and filling of sales transaction.
- Cashiering of petty custodian cash fund / liquidation.
- Safekeeping and filing and unused accountable forms.
- Receive and disburse money to costumers, reconcile and tally the cash on hand at the end of the day with books and computer records.
- Appraise and accept jewelry pawn.
- Performs bank transaction funds transfer using proper security procedures.

CASHIER / CLEARK

ROJON PHARMACY
May 2021 - November 2022

- Processing and receiving payments and issuing receipts to customers. Handle additional items necessary, such as coupons, while providing an excellent customer service experience

LABELING CREW (working student)

PHILBEST CANNING CORPORATION
October 2019 - March 2021

- Responsible for attaching labels to products or packages going out for shipment.

SECURITY GUARD (working student)

FITMART GENSAN
February 2018 – July 2019

- Secures premises and personnel by patrolling property, monitoring surveillance equipment, and access points.
- Investigates security breaches, incidents, and other alarming behavior

SECURITY GUARD (working student)

GAISANO MALL OF GENSAN
January 2016 - February 2017

- Secures premises and personnel by patrolling property,
- Ensure the safety of shoppers around the mall
- Completes reports by recording observations, information, occurrences, and surveillance activities.



ABOUT ME

Customer focused and goal oriented Branch Head with experience in serving deferent customer by creating a warm and friendly working environment. Has hit pawn targets through hard work and perseverance.

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CONTACT

PHONE:

0589 189060

EMAIL:

gabatanherniegiljun@gmail.com

ADDRESS

501 KM Trading building
Khalidiya Street
Abu Dhabi



Gensantos Foundation College, Inc.

General Santos City

OFFICIAL TRANSCRIPT OF RECORDS

Personal Data

NAME GABATAN, HERNIEGILJUN R. ADDRESS GENERAL SANTOS CITY
 BIRTHDATE JULY 13, 1996 BIRTHPLACE GLAN, SARANGANI
 PARENT/GUARDIAN MR. & MRS. FRANCISCO P. GABATAN ADDRESS ILAYA, GLAN, SARANGANI PROVINCE
 NATIONALITY FILIPINO
 ENTRANCE DATE JUNE 2017 ENTRANCE CREDENTIAL FORM 137-A
 LAST YEAR OF ATTENDANCE JULY 2021 DATE OF GRADUATION JULY 9, 2021
 SPECIAL ORDER NO. _____
 TITLE/DEGREE BACHELOR OF SCIENCE IN BUSINESS ADMIN. MAJOR FINANCIAL MANAGEMENT MINOR _____

Preliminary Education

Completed	Name of School	Year
Intermediate	KIOGAM ELEMENTARY SCHOOL	2010
Secondary	GLAN SCHOOL OF ARTS AND TRADES	2014
NCEE/NSAT No.	PERCENTILE RANK	

COURSE No.	DESCRIPTIVE TITLE OF COURSE	GRADES	CREDIT
GENSANTOS FOUNDATION COLLEGE, INC. - General Santos City			
<u>2017-18 1st Sem / BSBA - Financial Management</u>			
ENGL 1	Communication Arts and Skills 1	2.5	3
FIL 1	Komunikasyon sa Akademikong Filipino	2.9	3
HUM 1	Art Appreciation	2.0	3
MATH 1	College Algebra	2.5	3
MKTG 1	Principles of Marketing	2.6	3
NATSCI 2	Survey of Biological Sciences	1.9	3
NSTP/CWTS 1	Civic Welfare Training Service 1	2.6	3
PE 1	Self-Testing Activities	1.4	2
VAL ED	Values Formation	2.9	3
<u>2017-18 2nd Sem</u>			
BUSMATH 2	Math of Investment	2.0	3
ECON 1	Principles of Economics with LRT & Consumer Educ.	2.7	3
ENGL 2	Comm. Arts and Skills 2	2.6	3
FIL 2	Pagbasa at Pagsulat Tungo sa Pananaliksik	2.8	3
FIN 1	Basic Finance with Feasibility Study	1.4	3
MNGT 1	Principles of Business Organization and Management	2.0	3
NSTP/CWTS 2	Civic Welfare Training Service 2	1.6	3
PE 2	Fundamentals of Rhythmic Activities	1.6	2
SOCSCI 5	Rizal's Life, Works & Writings	2.4	3
<u>2018 Summer</u>			
LIT 1	Philippine Literature in its Various Lit. Forms	1.8	3
POLSCI 2	Philippine Government and New Constitution	2.1	3
PSYCH 1	General Psychology	1.6	3
<u>2018-19 1st Sem</u>			
ACCTG 11	Fundamentals of Accounting 1	2.0	6
BUSSTAT	Business Statistics	1.7	3

Grading System 1.1(94); 1.2(93); 1.3(92); 1.4(91); 1.5(90); 1.6(89); 1.7(88); 1.8(87); 1.9(86); 2.0(85);
 2.1(84); 2.2(83); 2.3(82); 2.4(81); 2.5(80); 2.6(79); 2.7(78); 2.8(77); 2.9(76); 3.0(75);
 5.0(Failed); D(Dropped).

Remarks: _____
 For Employment Purpose/s only

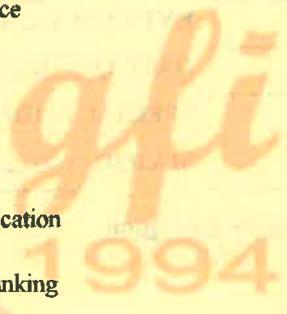
MARY ANN Q. ARNADO

Prepared by:

 SHYRENE MAE S. GRANA
 Registrar

AMOR IRISH D. LOZANO, CPA, MBA
 President

HIST 1	Philippine History with Politics and Governance	1.8	3
PE 3	Fundamentals of Games and Sports	1.4	2
PHILO 2	Logic	2.3	3
SOCSCI 4A	Society and Culture with Family Planning	1.8	3
2018-19 2nd Sem			
ACCTG 12	Fundamentals of Accounting 2	2.5	6
ENGL 3	Speech & Oral Communications	2.4	3
FIN 3	Banking & Financial Institutions	2.2	3
IT 1	Intro to Info Tech with Software & Internet Application	2.4	3
NATSCI 3	Survey of Physical Sciences	2.4	3
PE 4	Recreational Activities	1.7	2
SOCSCI 6	Social Resp. & Good Governance	1.8	3
2019 Summer			
ECON 2	Basic Microeconomics	2.0	3
MKTG 8	Credit and Collection Practices	2.6	3
PERDEV	Personality Development	2.0	3
2019-20 1st Sem			
ENGL 6	Business English and Communication	2.0	3
ENTREP 11	Franchising	1.9	3
FIN 4	Monetary Policy and Central Banking	2.3	3
FIN 5	Capital Market	2.1	3
FIN 6	Public Finance	2.5	3
IT 2	Systems Analysis and Design	1.5	3
TAX 1	Income Taxation	2.1	3
2019-20 2nd Sem			
ECON 3	Economic Development	1.2	3
FIN 7	International Banking and Financial Controllership	2.5	3
FIN 8	Investment and Portfolio Management	1.9	3
FIN 9	Strategic Financial Management	2.5	3
LAW 1	Obligation and Contract	2.4	3
MR	Methods of Research	1.3	3
TAX 2	Business & Transfer Taxes	3.0	3
2020-21 1st Sem			
ENTREP 14	Entrepreneurial Management	2.0	3
FIN 10	Risk Management	1.9	3
FIN 11	Financial Analysis and Reporting	2.0	3
ITEC	E-Commerce and Internet Marketing	1.5	3
LAW 2	Law on Business Organizations	1.5	3
MNGT 4	Business Policy & Decision Making	2.3	3
MNGT 5	Human Behavior in Organization	2.3	3
MNGT 8	Financial Management	1.9	3
2020-21 2nd Sem			
BMR	Business Management Research	1.2	3
FIN 12	Practicum (OJT)	1.1	6
HRDM 1	Human Resource Management	2.0	3
TQM	Total Quality Management	1.8	3

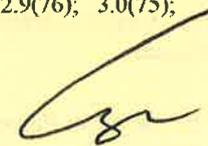


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Remarks: _____

For Employment Purpose/s only

MARYANN O. ARNADO
 Prepared by:
 SHYRENE MAE S. GRANA
 Registrar


AMOR IRISH D. LOZANO, CPA, MBA
 President

August 23, 2021

(Not valid without college seal)

COURSE No.	DESCRIPTIVE TITLE OF COURSE	GRADES	CREDIT
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-Transcript Closed-

*Recommended for Graduation from the Four-Year course in Business Administration leading to the degree Bachelor of Science in Business Administration (BSBA) major in Financial Management on July 9, 2021.



Grading System 1.1(94); 1.2(93); 1.3(92); 1.4(91); 1.5(90); 1.6(89); 1.7(88); 1.8(87); 1.9(86); 2.0(85); 2.1(84); 2.2(83); 2.3(82); 2.4(81); 2.5(80); 2.6(79); 2.7(78); 2.8(77); 2.9(76); 3.0(75); 5.0(Failed); D(Dropped).

Remarks: _____ For Employment Purpose/s only

 MARY ANN O. ARNADO

Prepared by:

 SHYRENE MAE S. GRANA

AMOR IRISH D. LOZANO, CPA, MBA
 President

REPUBLIC OF THE PHILIPPINES
COMMISSION ON HIGHER EDUCATION
REGION XII
KORONADAL CITY, PHILIPPINES

Gen Santos Foundation College, Inc.

GENERAL SANTOS CITY



To all persons who may read this document

Greetings

This is to certify that

HERNIEGIL JUN R. GABATAN

whose eligibility for graduation has been approved by the Commission on Higher Education
has satisfactorily completed the Baccalaureate Course leading to the degree of

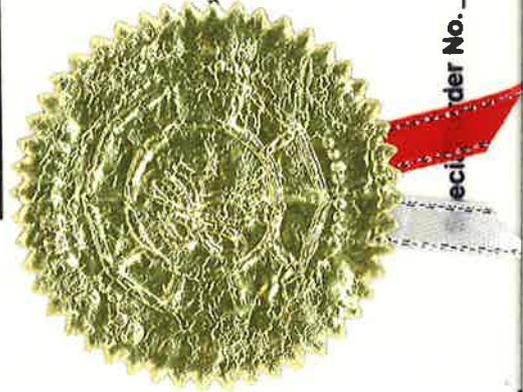
BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGEMENT

as prescribed by the Commission on Higher Education and is hereby awarded this

DIPL OMA

In testimony, the seal of the College and the signature of the President of the College are hereto affixed.

Given at the City of General Santos, Philippines, this 9th day
of July of the year 2021



Order No. 50-340101-05845 Series 2021

AMOR IRISH D. LOZANO, CPA, MBA
President

CERTIFICATE OF EMPLOYMENT

This is to certify that **MR. HERNIEGILJUN R. GABATAN** was employed by the Company as from from **January 9 2023** until **February 03, 2024**.

This is to certify further that Mr. Gabatan is cleared of her accountabilities and other obligations from the company.

This certification is issued upon the request of Mr. Gabatan for future employment purposes.

Given this 4th day of March 2024 at Cebu City, Philippines.


REMEDIOS D. BATUCAN
HRMD Manager



ROJON PHARMACY

MURA NA, GAMOT AY SIGURADONG BAGO PA...

Branches: Uhaw, Calumpang, Santiago Boulevard, Magsaysay Avenue, ONB, Malakas
Gaisano Mall, Polomolok, Matina, Toril, Calinan Davao City and Cagayan De Oro City.
Tel. nos : (083) 553-2973, 553 - 2408, 553-1830



CERTIFICATE OF EMPLOYMENT

THIS IS TO CERTIFY

MR. HERNIEGILJUN R. GABATAN

JOB TITLE: BRANCH PERSONNEL (SALES CLERK/ CASHIER)

DURATION: FEBRUARY 09, 2022- JANUARY 08, 2023

Bonafide and Regular employee of **ROJON PHARMACY CORPORATION** that according to the records on file with **HUMAN RESOURCES DEPARTMENT of ROJON PHARMACY**, there appears the following information from the service.

And he/she has performed his/her duties in a diligent and satisfactory manner and was a valuable employee of the company

This certification is being issued upon the request of the afore-mentioned name above for her employment verification and requirement for whatever lawful purposes it may serve him/her best.

Given this 4th day of **FEBRUARY'2024** at **ROJON PHARMACY** Main Office Mirabueno Subd. Barangay Lagao, General Santos City-9500.

Thank you for the years of contributions to our success!

Maria Theresa M. Rivera

Human Resources Officer





KENDRICK SECURITY AGENCY
UNIT 2C 2ND FLOOR, JTCT BLDG., GENERAL SANTOS DRIVE, COR. ODI ST., BRGY.
ZONE II, CITY OF KORONADAL, SOUTH COTABATO 9506-PHILIPPINES
LICENSE TO OPERATE # PSA-WG5-000208-2023



TEL NO. (083) 228-9979

EMAIL ADD.: kendricksec55@yahoo.com

MOBILE# 0925-557-6868

CERTIFICATE OF EMPLOYMENT

This is to certify that

HERNIEGIL JUN R. GABATAN
Security Guard

was employed with

KENDRICK SECURITY AGENCY

From January 2018 up to July 2019.

Furthermore, Mr. Gabatan has not committed any violation nor has derogatory records in this company.

This Certification is issued upon the request of Mr. Gabatan for any legal purpose it may serve him best.

Issued this 20th Day of February 2024 in Koronadal City, South Cotabato

Certified True & Correct:


SHIEN AN J. ELNAR

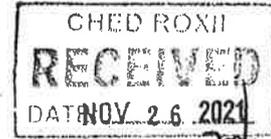
Central Human Resource Officer



GENSANTOS FOUNDATION COLLEGE, INC.
 Bulaong Extension, General Santos City 9500
 Mobile No. 0923-461-5517 E-mail Address: gfcgensan@gmail.com

November 23, 2021

NELIA A. ALIBIN, Ph.D.
 Director IV
 Commission on Higher Education
 Region XII
 Carpenter Hill, Koronadal City



Ma'am:

This institution favorably recommends the candidate for graduation upon satisfactory completion of the course leading to the degree/title of **BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION (BSBA) major in Financial Management** as of **July 9, 2021** to wit:

GABATAN, HERNIEGILJUN R.
 (Valid for 1 student only)

The above-mentioned student last enrolled in **Second Semester, Academic Year 2020-2021** and the degree/title program is covered by Government Recognition No. **036 s. 2011**.

Very truly yours,


SHYRENE MAE S. GRANA
 College Registrar



Republic of the Philippines
 Office of the President
COMMISSION ON HIGHER EDUCATION
 Region XII, Koronadal City
 e-mail: chedro12@ched.gov.ph



December 22, 2021

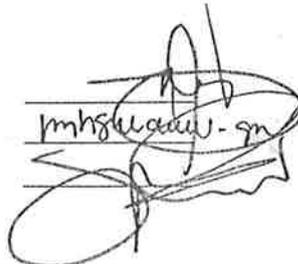
SPECIAL ORDER
 NO. 50-340101-05845 Series 2021

On the basis of the records submitted by the **GENSANTOS FOUNDATION COLLEGE, INC.** the graduation of the student listed above with the degree of **BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION (BSBA) Major in Financial Management** as of **July 9, 2021**, is hereby approved and made a matter of record. The approval of graduation of the above-mentioned student is **AUTOMATICALLY REVOKED** if the requirements of the course are not completed within the term specified and is **SUBJECT TO CANCELLATION** if the records upon which the approval is based are later found incorrect.

GABATAN, HERNIEGILJUN R.

Form XIX Checked/Verified by:
 Evaluated by






NELIA A. ALIBIN, Ph.D.
 Director IV

