



Mahdia Hussain aqa

accountant

To be a part of reputable organization that provides motivation, team work, challenging work and to work hard for the attainment of its mission and objectively using my knowledge and skills, I am keen to acquire new modern skills that add value to the institution for me. Manage projects at each stages with a diligent and attentive approach, carefully checking details and testing assumption.

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☎ 0588314818

📍 sharjah, al khan, sharjah, United Arab Emirates

EDUCATION

Diploma humanities / Iranian school

2015 - 2016

United Arab Emirates

IELTS British council

2022

Dubai

IATA Zabeel institute

2024

Sharjah

WORK EXPERIENCE

accountant Al jawad al zahabi

2017 - 2020

sharjah

Achievements/Tasks

- Import the goods sold to the company's website.
- Arrange all debts and claims.
- Arranged the prices of goods and purchased from other companies in Japan.
- Monthly sub-account of the company's profit.
- Analysis of profits and losses of the company every month.

Receivable accountant Sun and San

2020

business bay dubai

Achievements/Tasks

- As a receivable, entered the entire list of visas, tickets and hotel reservations into the company site.
- investigate all debts or claims we had from other companies.
- communicates with customers and other companies accountants for price information and other matters.
- sort of entire lists of income and sort the company's finances and accounting.
- write an invoice after placing any financial information in the company's accounting site.

SKILLS

computer skills

team management

objection handling

social skills

marketing

Ms office/excel

future focused

active listening

accountant

budgeting

fitness

monthly account

CERTIFICATES

IELTS (2022)

LANGUAGES

English

● ● ● ● ○

Persian

● ● ● ● ●

Norwegian

● ● ● ● ○

Urdu

● ● ○ ○ ○

Arabic

● ● ○ ○ ○

INTERESTS

reading psychology book

video games

alternative energy

travelling

swimming

playing tennis

job relative activity

makeup

solve the puzzle

Interest