

MUHAMMAD UMAR

HEAD CASHIER/TELLER/FOREX DEALER



PERSONAL PROFILE

I have 5+ years experience in the exchange field as a Cashier position and now I am Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learning. To get an opportunity where I can make the best of my potential and contribute to the organization's growth

SPECIALIZATIONS

- Health and Peace (WHO certificate)
- Photoshop Certificate
- Hotel Management E Learning Certificate
- E Commerce Amazon
- Forex Trading European university certificate
- Word/Excel

CONTACT DETAILS:

Phone: 971-55-7199620

WhatsApp: 971-55-7199620

Email: umartanveer80@gmail.com

Address: Hamdan road, Abu Dhabi

CORE SKILLS

- Communication and Presentation Skills
- Time Management and Organization Skills
- Critical Thinking Skills
- Analytical and Research Skills
- Customer Service
- Multitasking and prioritizing
- Problem-solving
- Ability to work under pressure
- Professional phone etiquette
- Data Entry
- Creative Design
- Innovative
- Service-Focused

CAREER HISTORY

BRANCH OFFICER/CASHIER

National Exchange Co- MAR 2020 to Present Abu Dhabi,UAE

Branch handling
Cash handling (All Currencies worldwide)
Branch supervision
Compliance knowledge
Customer service (TT,DD) (TF, WU,XM)
Complaint management

Head Cashier/Treasury Dealer

Paracha Exchange Company 2017 to 2018

Foreign currency dealing
Customer Service/Counter Staff
Bank Dealing
Cashier Reports/ TT,FC Transactions

ACADEMIC HISTORY

BACHELORS OF ARTS (2020) UNIVERSITY OF THE PUNJAB LAHORE

INTERMEDIATE (3 Year Electrical Diploma)

Pak Poly Technical Institute - Lahore

Matriculation

New Era Grammar School - Lahore

LANGUAGES:

URDU
ENGLISH
HINDI
ARABIC

DOB: 07-11-1995
NOTICE PERIOD: IMMEDIATELY JOIN
VISA: EMPLOYEMENT
NATIONALITY: PAKISTAN