

NOURA ALQUBAISI

Customer Service Representative

058 856 9902 • Nouraalq6@gmail.com • Alain, Abu Dhabi

Dynamic individual with a strong background in volunteer coordination and program management. Proven track record of developing and executing successful volunteer engagement strategies to foster collaboration and increase volunteer retention. Adept at working with diverse populations, building relationships and providing exceptional customer service. Experienced in planning and executing high-impact community programs and events.

Hardworking, highly motivated professional eager to lend combined knowledge and skills to enhance business performance. Operates well in both individual and team capacities, leveraging seasoned work ethic to quickly adapt to different processes and drive company objectives. Resourceful and results-driven with a passion for growth and efficiency to meet company needs and increase service value.

Skills

- Adaptability
- Performance evaluation
- Social media management
- Computer skills
- Project management
- Public speaking
- Leadership abilities

Experience

Volunteer Coordinator
VOLUNTEERS.AE
March 2021 - April 2021

In my volunteer work, I've teamed up with different people to help our community. Whether we're planning events, festivals , or pitching in for local projects and in university , I've learned how important it is to work well together. It's taught me how to understand others, be flexible, and lead when needed,as well as making sure to provide assistance to others, making efforts more successful and enjoyable for everyone.

Education

High School Diploma
Aljahli, Alain, Abu Dhabi
July 2020

Languages

- Arabic
Native
- English
Fluent

References

References available upon request