



# LEEYA SUNUWAR

Senior Sales Associate/Team Leader/Supervisor

## PROFILE

To obtain a position that will enable me to use my strong organizational skills, educational background, and ability to work well with people. I am a qualified and professional, strong creative and analytical skills.

## CAREERS

**Senior Sales Associate :**  
**(SPLASH) LANDMARK GROUP GULF LLC**  
May 2015 to 2020

**Team Member :**  
**(VIVA SUPERMARKET) LANDMARK GROUP LLC**  
May 2020 to 2022

**Team Leader/Store in charge**  
**(GALA SUPERMARKET) WESTERN INTERNATIONAL**  
**GROUP LLC**  
May 2022 to 2024

### Job Responsibilities:

- Provide necessary assistance to customer.
- Review stock levels and requisition and in timely stock taking.
- To assist the customer in efficient manner.
- Monitor sales floor activities to ensure each customer receive satisfactory service and items.
- Has the merchandise replenished and commercially presented properly displaying merchandise according to brand guidelines.
- Ensuring that to work with my co-workers as a family member and we will all collectively work toward achieving our goal and our company goal.
- Specialized in enhancing sales with the level of customer's service and finding exactly what customer wants.
- Ordering the stocks according to the store requirement and customer demands.
- Making DSR, sending and replying to the mail, replenish the products, making planogram, merchandising the section, doing all backend office work.
- Leading and managing all team members.

### Achievements:-

- Track record of consistently achieving and exceeding sales targets and showing high Performances.
- Contributed in many successful seasonal promotions.

## CONTACT

 **Jamal Abdul Nasser, Sharjah, UAE**

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## SKILLS

- Interacting with customer
- Excellent communication.
- Acknowledging about product
- Engaging with the customer
- Ability to work under pressure and to tight deadlines.
- Flexibility enough to work.
- Sense of responsibility and time management.
- Adoption of different culture.
- Dynamic and energetic. Quick learner.
- Able to manage time, stress and people effectively.

## ACADEMIC

School leaving Certificate (S.L.C), Private of Nepal (Niten International Academy) Higher Secondary (+2), (HSEB) Reliance International Academy

## PERSONAL DETAILS

Date of birth : 27/05/1993

Nationality : Nepali

Marital Status : Married

Passport No : 08146795

Visa Status : Cancelled  
Visa

Languages known: English, Hindi & Nepali

## COMPUTER SKILLS & TRAINING

- Computer Basic – Microsoft office 2000
- Well Known Microsoft Business Solutions – Navision
- Six Months of Tally program course.
- Attended various trainings such as Product knowledge, customer service, Art of selling, Coach body Training in Splash.