



TAIMOOR AHMAD

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Address: Dubai, UAE

CAREER OBJECTIVE

Results-oriented professional with a background in logistics and sales. Seeking a position where I can leverage my skills in logistics coordination, inventory management, and sales to contribute to organizational growth.

WORK EXPERIENCE

LOGISTICS ASSISTANT **AMAZON.AE | OPERATION DEPARTMENT** **DUBAI, UAE | MAY 2017 – NOVEMBER 2023**

- Coordinated inbound and outbound shipments, ensuring timely and accurate deliveries.
- Managed inventory levels and conducted regular audits to maintain accuracy.
- Collaborated with cross-functional teams to optimize logistics processes.
- Utilized logistics software and systems to track shipments and update inventory.
- Addressed customer inquiries and provided support in logistics-related matters.

SALES EXECUTIVE **NEXT COLA BEVERAGE COMPANY, PAKISTAN** **02 YEARS**

- Executed sales strategies, meeting and exceeding sales targets for Next Cola products.
- Developed and maintained relationships with clients and distributors.
- Conducted market research to identify opportunities for product expansion and growth.
- Prepared and delivered sales presentations to potential clients.
- Managed the end-to-end sales process, from lead generation to closing deals.

EDUCATIONAL BACKGROUND

- **Intermediate:** ICS (computer science) Government College no 17. (BISE DGKhan)
- **Matriculation:** Government Boys High School no 1. (BISE DGKhan)
- **Microsoft USA course**

DECLARATION

I hereby declare that the particulars furnished above are true to the best of my knowledge and belief.

SKILLS

- Logistics coordination and supply chain management
- Inventory control and replenishment
- Sales strategies and client relationship management
- Market research and analysis
- Effective communication and negotiation skills
- Time management and multitasking
- **Valid UAE Driving License**

PERSONAL DETAILS

- Nationality Pakistani
- Date of Birth January 01, 1996
- Gender Male
- Driving License No. 3978399

LANGUAGES

- English
- Urdu
- Punjabi
- Basic Arabic

COMPUTER PROFICIENCY

- Microsoft office
- Amazon workspace
- Tableau
- Quip