



## ABOUT ME

Hard-working creative and proactive. Ambitious, eager to keep growing and evolving in my profession. Constantly developing new skills and abilities.

## CONTACT

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## LANGUAGES

English

# ROCHELLE D ROSETE

## EDUCATION

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**Rosary Hills International School**  
2011-2015

**Access Computer College**  
2015-2019

**Bachelor Of Science in Business Administration, Major in Marketing Management**

## WORK EXPERIENCE

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**BDO UNIBANK**  
**Client Service Associate**  
2019-2022

Primarily responsible for providing accurate, efficient and timely processing of over-the-counter transactions pertaining to deposits, withdrawal, payments, foreign currencies and other miscellaneous transactions.

**BDO UNIBANK**  
**Marketing Assistant**  
2022-2024

Responsible for providing service to clients relative to account opening, placements, client inquiries and after sales services.

## SKILLS

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- Knowledge of bank standards and processes
- Effective written and communication skills
- Cash handling skills
- Customer Service skills
- Adaptability
- Able to prioritize tasks efficiently, effectively managing time and resources to achieve maximum productivity
- Highly self motivated, professional with strong intrinsic to excel and achieve results