




# Abhay Tiwari

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## OBJECTIVE

I am an energetic ambitious who has developed a mature & responsible approach to any task that i under take or situation that i am presented with. I am Excellent in working with other to achieve a certain objective on time excellence.

## EXPERIENCE

Aug 2022  
- Jan  
2024

- **Account Executive**  
Taxaj Corporate Service LLP
  - Managed full cycle accounting processes for a portfolio of clients.
  - Accuracy and timeliness of financial reporting.
  - Assisted in the preparation of financial statements and budgets.
  - Reconcile bank account and general ledger account on a monthly basis.
  - Developed and maintained internal control to ensure the accuracy and reliability of financial data.

## EDUCATION

2022

- **BACHELOR OF COMMERCE (Honours)**  
INTEGRAL UNIVERSITY

## SKILLS

Financial Analyst

100%

Tax Planning

100%

Accounting Principles & VAT

100%

MS EXCEL :- MAINTAIN RECORDS

100%

Budgeting

100%

Auditing

100%

Financial Reporting

100%

Data Analysis

100%

## ACHIEVEMENTS & AWARDS

- Successfully completed a Tally ERP course from February 2022 to March 2022, with certification issued by LearnVern.
- "Proficient in using four accounting software platforms, BUSY, Tally, Zoho and QuickBooks with practical experience in all."

## INTERESTS

- Cricket
- Stock Market

- Video Game

## LANGUAGES

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- English - Fluent (Reading, Writing & Speaking),
- Hindi - Fluent (Reading, Writing & Speaking)

## PERSONAL DETAILS

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- Date of Birth : 30/12/2002
- Marital Status : Single
- Nationality : Indian
- Passport : V7565668
- Driving Licence : UP52 20210011512
- Place : Deoria