



JIB RAMIREZ ALFEREZ

TREASURY OFFICER

Room 102, Building 030, Discover Garden,
Dubai, UAE
Mobile: +971568451118
Email: jibalferez1875@gmail.com

To bring my strong sense of dedication, motivation, and responsibility in order to mold and appraise my career path, and to utilize my right qualifications and be with your prestigious company as it values hard work and perseverance.

WORK EXPERIENCE

TREASURY - Junior Dealer

Jan 2024 – Present

Cashier

July 2021 to Jan 2024

Al Fardan Exchange LLC

Achievements:

- Remittance Topper

Responsibilities:

- Trade rates from UAE top banks and International Banks
- Rate quotations across all branches and distribution of funds from all corresponding bank partners.
- Execute branch compliance and AML/CFT rules as per CBUAE Standards and Corporate Registration for WPS and Remittance in accordance to UAE rules.
- Passing of Inward and Outward remittance and bulk FCY buying and selling.
- Selling of Multi-currency TravelezPlus Visa Card..
- Back office mails and trainings for AML updates, CBUAE new Circulars regarding bank notes.

FRONTLINE ASSOCIATE

August 2019 — July 2021

Lulu International Exchange-Dubai

Achievements:

- Provided the most numbered remittance counts throughout UAE and Best Customer Service Awardee

Responsibilities:

- Assists and make customer transactions in remitting cash to their respective country of choice.
- Receive payments such as VAT dues, Credit Card dues, Local Bank deposits, Air Ticket payments, Utility Bills payments, Mobile Top-ups and Value Added Services. .

ACCOUNTANT CUM CASHIER

Walk In Minimart, Dipolog City, Philippines

March 2016-2019

Achievements:

- Employee of the Year (2017) and Most Trusted Employee

Responsibilities:

- Prepares the books necessary for Accounting Cycle for the year-end.
- Maintains the books for record keeping purposes and for further scrutiny of governmental bodies whether the business is legal.

EDUCATION

Bachelor of Science in Accounting

DMC College Foundation Inc,

Dipolog City, Zamboanga del Norte

April 2012-May 2016

Achievements:

- Jose P Rizal Excellent Awardee
- Outstanding Trainee for an OJT

TRAININGS & CERTIFICATES

Anti-Money Laundering and Counter Terrorist Financing

June 2020

Lulu International Exchange

Compliance authorized by UAE

Central Bank

CHARACTER REFERENCES

Badrieh Mohammad

Lulu Exchange HR Executive

+971 4 4504 925

Cherry Elumbaring

Oasis Hospital Accountant

+971 501 184109

PERSONAL INFORMATION

Religion: Roman Catholic

Gender: Male

Date of Birth: June 20, 1995

Age: 28

Height: 5'7"

Weight: 80 kg

I hereby certify that the above information given are true and correct as to the best of my knowledge and integrity.

Applicant

JIB RAMIREZ ALFEREZ