



**HASANABBA KADER**

## PROFILE

To secure a responsible position in account management, sharing my 15 years of rich experience and advanced accounting abilities to effect employer growth and success. To build upon existing corporate finance skills in both transaction execution and analytics, leading to increased responsibilities.

## CONTACT

PHONE:

+971565536494

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LANGUAGES KNOWN:

English

Arabic

Kurdish

Hindi

Kannada

Malayalam

COMPUTER SKILLS:

quick books

HTML

Tally ERP 9

Tenantcloud

VB

Microsoft office

VISA DETAILS:

Type : Employment Visa

Expiry: 10-08-2025

## EDUCATION

### BACHELOR OF COMMERCE WITH COMPUTER APPLICATIONS.

Alva's college Moodibidri, Mangalore.

2004 - 2007

62.33%

### PLUS TWO

Government pre university college, venoor, Mangalore.

2002 - 2004

70.66%

### SSLC

B.R.P High school Moodabidri , Mangalore

1999-2022

70.08%

## WORK EXPERIENCE

### ACCOUNTANT - TODAY REAL ESTATE-AJMAN, DUBAI 2023 - TILL

- Voucher entry by using TENANTCLUD software .
- Bank reconciliation and handling cheque returns.
- Handling petty cash.
- Checking tenant agreement expire details.
- Making tenant renewal and new tenant agreement.

### HEAD CASHIER - HEWA HOLDING --MAJIDILAND, ERBIL KURDISTAN IRAQ

2017-2019

- Collecting cash from cashier and checking with intercard system report.
- Making sales report and depositing cash into bank

### ACCOUNT ASSISTANT - HEWA HOLDING-MAJIDI LAND ,ERBIL KHURDISTAN, IRAQ

2019-2022

- Passing journal entries and keeping day book and ledger account.
- Making bank reconciliation statement and monthly payroll and issuing petty cash.
- Analyzing, reconciling and resolving all employee payroll issues to ensure smooth payroll processing.
- Ensuring that all cheques are received and distributed appropriately and on-time at the proper locations.
- Assist in the processing of balance sheets, income statements and other financial statements according to legal and company accounting and financial guidelines
- Update accounts receivable and issue invoices
- Update accounts payable and perform reconciliations.

