

ABDUL NAYEEM SIDDIQUI

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📍 Flat no 109, sheikh faisal building Al yarmook, kuwait squares Sharjah Uae



OBJECTIVE

Certified Banking professional from Indian Institute of Banking and Finance with 5+ years experience in lead generation and lead qualification, proven customer service, and communication skills to effectively fill the supervisor role in your company.

EXPERIENCE

01/11/2023
- Present

Branch sales Assistant supervisor

Al dahab exchange

As an assistant supervisor I typically support the supervisor in overseeing the team or department. I assist in managing schedules, coordinating tasks, training new employees, and ensuring that operations run smoothly. I also serve as a point of contact for team members and help address any issues or concerns that may arise. Working in this position helps me in strong leadership and organizational skills.

01/06/2022
-
31/10/2023

Cashier with marketing executive

Al dahab exchange

Dealing with WPS, international transactions, western union, world wide cash express and foreign exchange with marketing

Dec 2018 -
Mar 2022

Customer service and teller

State bank of india

My last role was to deal with customer service and inward, outward of cash from bank and give withdrawal, deposit and transfer of cash to customer as per their needs and give them the details of the insurance and make them purchase it. I was working even in the pandemic as an essential service.

Jun 2017 -
Dec 2018

Customer service

Pin to plane services

customer services, student services, printing emails and Air ticketing.

Dec 2017 -
Dec 2018

Customer service and teller

Paytm payments bank

The role was to deal with customer service and inward, outward of cash from bank and give withdrawal, deposit and transfer of cash to customers as per their needs and selling of the fingerprint scanner to the customers.

ADDITIONAL INFORMATION

- *Fully vaccinated against covid-19
- *I am ready to start work immediately
- *Regional work experience
- *Team player, cooperative and flexible
- *Loyal and honest
- *Ready to work in shifts
- *I don't have a problem working 7 days a week.
- *Ability to work and produce output even in pressure
- *Closely monitors customer needs
- *Will respond to customer in a timely manner
- *Firstly to inform customers about new features

- *Familiar with cash handling in large number
- *Familiar with office equipments like scanner, printer and lamination

ACHIEVEMENTS

Anti-money laundering

Successful obtained certification of introduction to Anti-Money laundering regulations from Alison

Indian Institute Of Banking And Finance

The governing council of indian institute of banking and finance issued a certificate examination for business correspondent

Duolingo English test

Cleared Duolingo English test with the marks of 110

Paytm Payments Bank

Received a appreciation certificate by paytm payment bank for prevailing good attitude towards the customers

State Bank Of India

Received a appreciation certificate by State bank of india for restless doing work in the pandemic as a Essential services for the society

Google Analytics Academy

Received certification on completing Google analytics academy course

SKILLS

*Casmex operation system

- Customer service management
- Cash management
- Microsoft office
- Cash flow
- communication

PERSONAL DETAILS

Date of Birth : 12/04/1996

Marital Status : Single

Nationality : Indian

Languages : Hindi, English, Telugu and Urdu

EDUCATION

Bachelor Of Commerce(Attested in UAE)

Gandhi Institute Of Technology And Management
7.02

Intermediate

Board of intermediate education
727

Secondary School Certificate

Board Of secondary school
67