



AHMED KHALIL

ACCOUNTANT

CONTACT

+971 56 543 4864

ahmedmsalam213@gmail.com

UAE- Abu Dhabi

<https://www.linkedin.com/in/ahmed-khalil-38199a241>

EDUCATION

2016 - 2020

ZAGAZIG UNIVERSITY

- Bachelor's in Accounting
As the book accounting was studied, how to prepare a documentary and notebook cycle and prepare a financial statement.

- ICDL

MTI University - Cairo, EG

March 2019 to August 2020

SKILLS

- CASHIERING
- FINANCE
- ACCOUNT MANAGEMENT
- QUICKBOOKS EXPERT
- ADMINISTRATIVE SUPPORT
- ADMINISTRATIVE TASKS
- PROBLEM SOLVING
- CRITICAL THINKING
- FLEXIBILITY
- ORGANIZATION
- TEAMWORK
- MICROSOFT SKILLS
- COMMUNICATION SKILLS

LANGUAGES

- Arabic (Expert)
- English (Fluent)

ABOUT ME

Focused with proven record of outperforming sales objectives, exceeding service

standards and outpacing performance goals. Solid background with in-depth knowledge of related practices and market fluctuations. Motivated, team-oriented

and enthusiastic about using skills to boost sales and support company success. Highly motivated Sales Associate with extensive customer service and sales experience. Outgoing sales professional with track record of driving increased sales,

improving buying experience and elevating company profile with target market AS I HAVE THE ABILITY TO –ADAPTATION TO CIRCUMSTANCES – ORGANIZATION NEGOTIATION SKILL–TACTFULLY

WORK EXPERIENCE

Al Mariah Cinema - Abu Dhabi

2023-2024

CASHIER

Packing groceries and stuff Doing transactions honestly and accurately Checking stuff before giving it to customers accurately

Informing product details

to customers Recording selling data Doing sales data input

Only around 6 months after working as the junior cashier,

I was promoted to be

the co-chief in my area. Then currently, I was the chief with some junior cashiers. who worked under my supervision.

Marriott Hotel - Egypt

2021-2023

CASHIER

Working in Marriott Hotel for around a year is a great experience for me. I learned about many things including the money

management and how to communicate well with the customers.

of course you can get the job in the same position. After I was accepted, there were many challenges to face. But it was still fun as I got to experience

dealing with clients from different cultural

Multi Farm Pharmaceutica l Company- Egypt

2020-2021

Accountant assistant

-Follow up on the operations of receiving procedures for collecting arranging and registering them on the system.

-Follow up of transfers between the company, pharmacies and distribution centers.

-Recording of drug dispensing operations. -Follow up of the date of validity of the sacrifice.

-Recording the costs of the materials spent on the cost centers.

AWARDS

- ICDL certificate
- Ms(word-Excel)certificate
- (SAP)certificate
- Safety certificate