

Hamda ALSAEDI

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Professional summary

To seek and maintain a full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

Skills

- Microsoft Skills (Word, Powerpoint, excel)
- Report writing
- Time keeping
- Project management
- Detail-oriented
- Organized

Education

May 2017

**Al hosoun School
High School**

Al Ain City, Abu Dhabi

Personal features

- Teamwork ability: integration with the team work and problem solving.
- The ability to multitask.
- Have an excellent communication style.
- Complete the required work on time.