

TWINKLE THANKACHAN

Junior Compliance Officer



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Profile Summary

Detail-oriented and highly motivated individual with a strong foundation in regulatory compliance and risk management, seeking the position of Junior Compliance Officer. Eager to leverage my academic background in finance and business administration, along with hands-on experience from internships, to ensure the company's adherence to industry regulations and contribute to maintaining a culture of ethical excellence. Committed to continuous learning and professional development to effectively support the compliance team and uphold the integrity of the organization.

Work Experience

Internship

[Capella Tax Consultancy](#)

May 2024 AI Ain, UAE

- Preparation of financial statements
- Sorting of excel data

Compliance Executive

[Money Gram Exchange](#)

05/2024-11/2022

Kerala, India

- Review and monitor transactions for suspicious activity or patterns that may indicate money laundering, fraud, or other illegal activities.
- Verify customer identities and assess the risk profile of customers.
- Conduct risk assessments to identify potential areas of compliance vulnerability and risk.
- Perform due diligence on new and existing customers, including Know Your Customer (KYC) processes.

Junior Accountant

[Thuruthel Action Shoe World](#)

10/2022-05/2022

Kerala, India

- Post and process journal entries to ensure accurate recording of transactions
- Update accounts receivables, issue invoice, manage accounts payables
- Assists in the preparation of Balance sheet, Income statement, and other financial statements according to the legal and company guidelines
- Prepare and submit weekly/monthly reports
- Assists senior accountants

Skills

Communication skill

Interpersonal skills

Attention to detail

Regulatory knowledge

Risk management

Strong analytical and problem solving skills

Knowledge in accounting

Software Proficiency

MS Office(Excel, word, Powerpoint)

Tally

Zoho

Passport Details

Passport No: X6483162

Visa status: Visit Visa

Accounts Executive

Thuruthel Action Shoe World

04/2022-11/2021

Kerala, India

- Manage petty cash and make voucher entries
- Entering sales and purchase invoices on tally software
- Updating bank reconciliation on software
- Keeping customers update with relevant product information
- Cash management

Languages

English

(Proficient)



Hindi

(Advanced)



Malayalam

(Native)



Education

B.com(Co-operation) Mahatma Gandhi University **2023**
Kottayam, Kerala, India

M.com, Mahatma Gandhi University , Kottayam , **2021**
Kerala , India

B.com(Computer Application), Mahatma Gandhi **2019**
University , Kottayam , Kerala India

Certifications

Advanced Certification in Accounting and **Pursuing**
UAE VAT

Advertising Certified Professional - Microsoft **2022**
Online

Fundamentals of Digital Marketing Certificate- **2022**
Google

Domestic Data Entry Operator - N.S.D.C **2022**
(National Skill Development Corporation)

Fundamentals of Accounting - **2022**
Corporate Finance Institute

Declaration

I hereby declare that all the information furnished above are correct and true to the best of my knowledge and belief.

Seminars

National Seminar on
Accounting Standards

Projects

A study on the attitude of customers towards investing in Kerala State Financial Enterprises Ltd. on the ground of Interest rate revision.

A study on the Income pattern of Street Vendors and Retailers with special reference to Kottayam Town

Personal Details

Nationality: Indian

Gender: Female

DOB:31-03-1999

Marital Status:Single