

ABID ZAMEER

Accountant





Contact

Address:

Old Manaseer, Al Ain

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Nationality:

Pakistani

Languages

English

Urdu

Hindi

Visa Status

Employment:

Accountant

Summary

Master in Accounting and Finance. Highly details oriented individual, eager to contribute towards the building of a strong finance and Audit team. Skills of handling Audit Projects and Balance Sheet Knowledge and understanding of various Accounting and Finance tools. Such as Ledgers, Cash Book, Income statement and Bank Reconciliation Statement.

Skills Highlights

- Service Focused
- Innovative
- Decision Maker
- Communication Skills
- Stenography
- Ms Office
- Problem Solving
- Presentation Skills

Experience

Worked as an Internee from June 2018 to August 2018

Dubai Islamic Bank Kohat, Pakistan

- Learn about Bank Services Cheque and Cross Cheque.
- Bank Loans Process Credit Cards, Debit Cards & different Loans Schemes.

Worked as an Admin & Front Disk Officer in 2019

Pak Zameen Property Center Kohat, Pakistan

- Greet Clients.
- Managed office Infrastructure.
- Record all Financial Transactions regulate Pity cash of office.

Working as an Accountant from 01/04/2023

Kpk General Transport Al Ain, UAE

- Pass Journal Entries of Daily Transactions.
- Making Income Statement of Company.
- Recording all daily Invoices of Vehicles.
- Making Employees Salary on Monthly Basis.

Education

Masters of Commerce (M.Com), Accounting & Finance

University of Peshawar, Pakistan

Bachelor of Commerce (B.Com), Accounting

Kohat University of Science & Technology, Pakistan

Diploma in Commerce (D.Com), Accounting & Stenography

Board of Technical Education Peshawar, Pakistan